

Requirements:

Bachelor's degree in health field, education human services, or related field; and/or Medical Assistant certification
Strong knowledge base of general public health issues including HIV/STD/Hepatitis. Demonstrated ability in general public health planning, organizing, counseling, and leadership; practical public health experience. Demonstrated understanding of the importance of knowledge of ethical issues and of maintaining individual and Health Department confidentiality. Excellent communication skills and willingness to engage in public presentations for the purpose of meeting both educational and public relations goals of the Health Department. Understanding of cultural diversity and competence, while maintaining the ability to establish a positive rapport with a variety of persons whose values may differ. Understanding of community program development and an ability to network with a multitude of organizations, both public and private, local and statewide. Demonstrated non-judgmental approach in addressing all populations serviced by the Health Department. Basic understanding of the social, political, and economic climate of Madison County. Ability to function autonomously and establish priorities with minimal supervision from Health Department Administrator. Evening and weekend hour availability required,

Job Descriptions available upon request.

Interested candidates should submit a signed cover letter, resume, at least three professional references, to:

Human Resources, 16 E 9th Street, Suite 101, Anderson, IN 46016 or
http://www.madisoncounty.in.gov/HR_Application.pdf

Deadline for submission is Friday, September 2, 2016, 4:00 P.M.

Madison County Government is an Equal Opportunity Employer