

July 22, 2016

Job Posting

Position: PRN Public Health Nurse-Lead/Immunizations Department: Madison County Health Dept
Work Schedule: M-F 8:00am-4:00pm FLSA status: Non-exempt
(Some evening availability is required)
Job Category: PAT-MED (Professional, Administrative, Technological with Medical Field)

Incumbent provides support to Madison County Health Department by completing screenings, education, testing, and follow-up in relation to lead exposure for Madison County residents.

Duties:

Performs lead screenings according to established policies and guidelines.
Provides case specific and general lead educational information to affected families, the general public, and professionals.
Provides basic lead testing of the home and environment.
Provides appropriate follow-up on health issues of elevated lead levels, lead abatement, and ordinance compliance.
Provides public health services and information to area physicians, professional colleagues, and the community.
Participates in office duties and departmental special purpose clinics, programs and projects such as health screenings and fairs, immunization clinics, outreaches, and other such programs, providing education, assessing the public health needs of clients, providing screenings, treatment, and /or administering immunizations and medications.
Interviews public using appropriate investigation forms.
Works with students.
Provides support, assistance, and coverage for other positions on "as needed" basis.
Assists other divisions of health department in the planning of and preparation for projects, programs etc.
Assist other divisions of the health department in home visits, public outreaches, investigations and other tasks as designated.
Assist in the development of related policies, guidelines and ordinances.
Performs all other duties as assigned.

Requirements:

License to practice nursing in the State of Indiana. Thorough knowledge of and ability to employ the full range of accepted practices and principles of a public health nursing professional. Working knowledge of general public health laws and regulations, and specific understanding of the Health Department policies. Ability to effectively communicate. Ability to effectively educate both professional and nonprofessional individuals in public health practices and department programs. Ability to provide services to individuals from various backgrounds in a wide variety of situations. Ability to interpret and follow general instructions and perform effectively with minimal supervision. Certification and/or special training in specific areas such as tuberculosis testing or cardiopulmonary resuscitation or the ability to receive training and become certified.

Job Descriptions available upon request.

Interested candidates should submit a signed cover letter, resume, at least three professional references, and proof of Licensure to:

Human Resources, 16 E 9th Street, Suite 101, Anderson, IN 46016 or
http://www.madisoncounty.in.gov/HR_Application.pdf
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