Madison County

Americans with Disabilities Act (ADA) TRANSITION PLAN

Madison County Council of Governments | Madison County, Indiana

2012 AMERICANS WITH DISABILITIES ACT (ADA)

TRANSITION PLAN

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EXECUTIVE **SUMMARY**

The Americans with Disabilities Act was passed in 1990 as a step toward the disestablishment of discrimination against individuals with disabilities. ADA Title II requires communities to establish self-evaluations and/or transition plans, as determined by community employee size, for updating public facilities. Title II covers programs, activities, and services of government entities with a specific focus on protecting citizens from discrimination on the basis of disability. The goal of this act is to afford every individual the opportunity to benefit from businesses and services and to afford businesses and services the opportunity to benefit from the patronage of all Americans.

Regulations state that structural architectural and communication barriers must be removed in public areas of existing facilities when their removal is readily achievable – in other words, easily accomplished and able to be carried out without unfair difficulty or expense. Public buildings, public parks, sidewalks, curb ramps, and pedestrian signals were assessed in order to understand what modifications are required. Utilizing ESRI ArcGIS for mobile data collection, each public facility in Madison County was assessed individually. By linking the collection process with ArcGIS, the County has the opportunity to reference and update areas of assessment to monitor facility modifications.

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Madison County has a total of ten (10) public facilities, that were analyzed for this Transition Plan. Sidewalks, curb ramps, and pedestrian signals largely fall under the jurisdiction of individual cities and towns and therefore were not directly assessed within this report. Chapter Four of this document provides a detailed look into the self-evaluation process and results for each of these facilities. In addition to the information provided in Chapter Four, the Appendix provides a prioritized breakdown of modifications that need to take place for the ten (10) public facilities in Madison County. Modification priorities are based on a three (3) tier system of "Low," "Moderate," and "High" - with "High" representing the highest level of priority. The majority of modifications are suggested to be completed within five (5) years.

CHAPTER ONE

INTRODUCTION

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This document outlines the requirements for developing a Transition Plan and describes the process of self-evaluation and the requirements for by which policies, programs and facilities were evaluated for compliance with the Americans with Disabilities Act (ADA); it also provides documentation of that evaluation and provides recommendations for meeting compliance requirements. Madison County elected officials and staff believe the ability to accommodate disabled persons is essential to good customer service, effective governance and the quality of life Madison County residents seek to enjoy.

This Transition Plan is being prepared as partial fulfillment of the requirements set forth in Title I and II of ADA; ADA, 28 CFR. Part 35 Sec. 35.105 and Sec. 35.150. This plan will assist Madison County; it's fiscal council, departments, program directors and employees in identifying policies, program and physical barriers to accessibility and in developing recommendations to removing the barriers. This plan and certain documents incorporated by reference establish the ADA Self Evaluation and Transition Plan for Madison County.

Legislative Mandate

ADA is companion legislation to two previous federal statutes and regulations: the Architectural Barriers Acts of 1968 and Section 504 of the Rehabilitation Act of 1973.

The Architectural Barriers Act of 1968 is a Federal law that requires facilities designed, built, altered or leased with Federal funds to be accessible. The Architectural

Barriers Act marks one of the first efforts to ensure access to the built environment.

Section 504 of the Rehabilitation Act of 1973 is a Federal law that protects qualified individuals from discrimination based on their disability. The nondiscrimination requirements of the law apply to employers and organizations that receive financial assistance from any Federal department or agency. The development of a Transition Plan is a requirement of the Rehabilitation Act of 1973.

Subsequent to the enactment of the Rehabilitation Act, the federal government enacted the Americans with Disabilities Act (ADA) on July 26, 1990.

1. Title I of ADA prohibits discrimination of the basis of a disability for employment.
2. Title II of ADA prohibits discrimination by all public entities in access to all programs and services offered by the entity.
3. Title III of ADA requires any place of public accommodation be accessible to persons with disabilities.
4. Title IV of ADA requires telecommunication companies to ensure functionally equivalent services for consumers with disabilities.
5. Title V of ADA covers several technical provisions.

Madison County is required to observe all requirements of Title I of the ADA in its employment practices; Title II in its policies, programs, and services; any parts of Title IV and V that apply to Madison County, its programs, services, or facilities; and all requirements for accessibility set forth in the ADA Accessibility Guidelines (ADAAG).

Title II of ADA extended this coverage of Section 504 of the Rehabilitation Act of 1973 to all state and local government entities, regardless of whether they receive federal funding or not. Specifically, Title II requires local governments to:

1. Operate their programs so that, when viewed in their entirety, the programs are accessible to and useable by individuals with disabilities (28 C.F.R. Sec. 35.150).
2. Allow persons with a disability to participate in a service, program or activity simply because the person has a disability (28 C.F.R. Sec. 35.130 (a).
3. Make reasonable modifications in policies, practices and procedures that deny equal access to individuals with disabilities unless a fundamental alteration in the program would result (28 C.F.R. Sec. 35.130 (b) (7).
4. Provide services or benefits to individuals with disabilities through programs that are separate or different unless the separate or different measures are necessary to ensure that benefits and services are equally effective (28 C.F.R. Sec. 35.130(b) (iv) & (d).
5. Take appropriate steps to ensure that communications with applicants, participants and members of the public with disabilities are as effective as communications with others (29 C.F.R. Sec. 35.160 (a).
6. Designate at least one responsible employee to coordinate ADA compliance (28 CFR § 35.107(a). This person is often referred to as the "ADA Coordinator." The public entity must provide the ADA coordinator's name, office address, and telephone number to all interested individuals (28 CFR § 35.107(a).
7. Provide notice of ADA requirements. All public entities, regardless of size, must provide information about the rights and protections of Title II to applicants, participants, beneficiaries,

employees, and other interested persons (28 CFR § 35,106). The notice must include the identification of the employee serving as the ADA coordinator and must provide this information on an ongoing basis (28 CFR § 104.8(a).

8. Establish a grievance procedure. Public entities must adopt and publish grievance procedures providing for prompt and equitable resolution of complaints (28 CFR § 35.107(b). This requirement provides for a timely resolution of all problems or conflicts related to ADA compliance before they escalate to litigation and/or the federal complaint process.

When addressing accessibility needs and requirements, it is important to note that ADA and Title II do not supersede or preempt state or local laws that may offer equivalent or greater protections.

Undue Burden

ADA does not require Madison County to undertake any action that would result in a fundamental alteration in the intent of its program or activity, would create a hazardous condition, or would represent an undue financial and administrative burden. This determination can only be made by the ADA Coordinator and must be accompanied by a statement citing the reasons for reaching the conclusion. The determination that undue burdens would result must be based on an evaluation of all resources available for use in the programs.

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CHAPTER TWO

PLAN REQUIREMENTS & RESPONSIBILITIES

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Title I Requirements

Title I of ADA prohibits discrimination for employment on the basis of a disability. Madison County has included the following language in their Employment Manual:

Employment

Madison County does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations as outlined by the U.S. Equal Employment Opportunity Commission under Title I of ADA.

Title II Requirements

The ADA requires that public entities modify their policies, practices, and procedures in order to provide an equal opportunity for persons with a disability. Title II specifically requires public entities to identify and evaluate all programs, activities, and services and review all policies, practices, and procedures that govern administration of the programs, activities, and services for all government entities employing more than fifty people. These administrative requirements include:

1. Completion of a self-evaluation of programs and facilities;
2. Adoption of a set of grievance procedures,
3. Designation of a person who is responsible for overseeing Title II compliance; and

4. Development of a Transition Plan if the self-evaluation identifies any modifications necessary for compliance.

Policies, Practices and Procedures

A public entity shall operate each service, program or activity, when viewed in its entirety, so that it is accessible to and usable by individuals with disabilities. Examples of this may include:

1. Assisting in filling out forms.
2. Explaining materials or procedures in simpler language so that individuals with cognitive, learning or some psychiatric disabilities can easily understand them.
3. Scheduling appointments so a person does not have to wait in a long line or in a crowded and room.
4. Allowing a person with a psychiatric disability to apply for services over the phone instead of coming into the office.

The ADA does not require public entities to make all of its existing facilities accessible, nor does it require a public entity to take any action that would fundamentally alter the nature of a service, program, or activity. Also, it does not require implementation of modifications that would result in undue financial and administrative burdens. In such cases where documentation is provided, in keeping with strict procedures outlined in the ADA, there are various methods that may be appropriate for providing program accessibility in lieu of making actual physical changes. These options should be explored in keeping with the 'spirit of the law'.

The first step in determining what policies, practices or procedures are non-compliant is to develop an understanding of the specific public programs and activities occurring at existing facilities within the community. This section describes the programs and activities generally occurring at Madison County facilities.

The following departments Policies and Programs were reviewed:

1. County Council
2. Board of Commissioners
3. County Clerk
4. County Treasurer
5. County Auditor
6. County Assessor
7. Sheriff's Department
8. Probation
9. Prosecutor
10. Court System
11. Recorder
12. County Surveyor
13. Planning Commission

Each section includes a description of programs and services, locations of operations, practices that facilitate the participation of persons with disabilities in programs and services. Each department is evaluated based upon these criteria, each with recommendations based upon findings for each:

1. Customer service
2. Notice requirements
3. Printed information
4. Website

5. Communications devices
6. Training and staffing
7. Program eligibility requirements and admission
8. Public meetings
9. Emergency evacuation procedures
10. Special events and private events on public properties
11. Maintenance of accessible programs and ongoing accessibility improvements
12. Automated electronic equipment
13. Auxiliary aides

County Council

The County Council controls the spending and revenue of the County government. Elected councils work in conjunction with an elected Clerk, who manages the day-to-day business of the county government. The Council is responsible for setting salaries, the annual budget, and special spending, and has the ability to impose local taxes. The local taxes are subject to approval by the state.

1. Divisions: administration, staffing, finance (in conjunction with Clerk-Treasurer).
2. Programs and Services: approving/rejecting resolutions, approving/rejecting ordinances, appropriating the county budget, supervising employees, public meetings, imposing taxes.

Board of Commissioners

The Board of Commissioners consists of three elected officials, with one of the three serving as president. Commissioners are charged with executing the acts legislated by the council and managing the day-to-day functions of the county government. Additionally, the County Commissioners are in charge of the unincorporated areas within the County and are responsible for the administration and enactment of ordinances and resolutions as established by state law.

1. Divisions: north, south, and middle districts
2. Programs and Services: enactment of ordinances and resolutions

County Clerk

The County Clerk serves as the official record-keeper of all county-level court cases: civil, criminal, traffic violation, estate, guardianship, and juvenile. The Clerk is also responsible for issuing marriage licenses and warrants; processing child support, judgment, and probation payments; and overseeing election and campaign finance reports.

1. Divisions: election board, probate, marriage licenses and records, child support, jury duty.
2. Programs and Services: issuing marriage licenses, issuing warrants, conducting elections, processing child support, processing judgment, processing probation payments.

County Treasurer

The County Treasurer is the general tax collector for the county. The Treasurer also holds the responsibility of being the custodian and investor of all county money and the secretary to the Board of Finances.

1. Divisions: mortgages, garnishments, inheritance, bankruptcies, innkeeper
2. Programs and Services: real estate, personal property, mobile home, inheritance, innkeeper tax collection; ditch assessment and reconstruction

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County Auditor

The County Auditor serves as the Fiscal Officer of the County by maintaining the official financial proceedings of the County and records for all County offices. The County Auditor is also responsible for overseeing tax records, exemptions, and deductions.

1. Divisions: county budget, tax rates, homeowner services
2. Programs and Services: maintains tax billing, maintains tax exemptions and deductions, maintains property maps, certifies property owners, distributes tax dollars, transfers property deeds, maintains take home vehicle records.

County Assessor

The County Assessor strives to provide accurate property values in accordance to Indiana State Law for purposes related to taxation. The County Assessor maintains the assessment data and records and updates property assessment if any changes are made to the use.

1. Divisions: assessment, sales disclosures, appeals, real estate, personal property, inheritance.
2. Programs and Services: provision of permits, tax assessment appeal process, maintain information on residential and commercial property, provides forms for filing of personal property, locates property owners, variance assistance, tax identification numbers, updates plat map with deed changes.

Sheriff's Department

The Sheriff's Department is responsible for maintaining social order within the county and providing a safe social environment for the community with carefully prescribed ethical and constitutional restrictions. The department protects the rights of all persons within its jurisdiction to be free from criminal attack, to be secure in their possessions, and to live in peace. The department serves the people by performing the law enforcement function, and it is to these people that the department is ultimately responsible. Additionally, the department is responsible for maintaining handgun permits and conducting Sheriff sale procedures.

1. Divisions: police administration, police patrol, police communications.
2. Programs and Services: house checks, community outreach, community service, booking and holding, interviewing, DUI checks, holiday outreach.

Probation Department

The County Probation Department strives to provide the necessary services to rehabilitate adults and juveniles that have exhibited criminal or delinquent behavior. The Probation offices collect probation fees and are charged with the management of offenders to ensure the safety of the county.

1. Divisions: adult, juvenile, collections
2. Programs and Services: collects probation fees, monitors and rehabilitates criminal and delinquent offenders.

Prosecutor's Office

The Prosecuting attorney is elected by voters in each judicial circuit. The Prosecutor not only serves the County but also represents the State of Indiana. It is the responsibility of the County Prosecutor to represent the State of Indiana to prosecute violators of Indiana state statutes and defend the rights of crime victims.

1. Divisions: administration, prosecution.
2. Programs and Services: victim assistance, domestic violence, violent crime.

Court System

The County Court System represents is the circuit and small claims courts for the county. The Court System serves as the judicial branch of the county; applying and upholding legislation. Public services are mainly handled by the County Clerk.

1. Divisions: circuit courts, court administration, problem-solving courts committee.
2. Programs and Services: civil, criminal, probate, juvenile trials.

Recorder

The County Recorder strives to maintain the permanent public records including real estate, personal property, mortgages, liens, leases, subdivision plats, military discharges, personal bonds, etc. The Recorder maintains and preserves all legal documents for the county.

1. Divisions: real estate transactions, sales disclosures, plats and surveys, new business, customer service, e-recordings.
2. Programs and Services: files Uniform Commercial Code, makes all records and documents a matter of public record, provides public access to records, collects recording fees, tracks chain of title of property.

County Surveyor

The County Surveyor must prepare, maintain, and keep a legal survey record book. The plat book is to contain maps for each section, grant tract, subdivision, or group of areas in sufficient detail to approximate the location of each legal survey. The County Surveyor must either perform or, with the approval of the commissioners, appoint a registered land surveyor to maintain the record book. Additionally, the surveyor must supervise all drain construction.

1. Divisions: plat book maintenance, drainage, customer service, surveys.
2. Programs and Services: maintains county parcel map, reviews subdivision plats, reviews annexations, conducts field investigations, coordinates maintenance projects, oversees drainage projects, takes drainage complaints, prepares topography maps.

Planning Commission

The Planning Commission formulates community plans and policies on land use, transportation, and historic preservation as a guide for continued growth, protection of quality of life, and economic well-being.

1. Divisions: transportation and planning, GIS mapping, downtown development, staffing, administration, code enforcement, current planning, and advance planning.
2. Programs and Services: permit processing, business license processing, and economic development.

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Policies, Practices and Procedures offered by Madison County must be accessible. Accessibility includes advertisement, eligibility, participation, physical access, transportation, policies, and communication. If a barrier removal is judged unduly burdensome, Madison County must consider other options for providing access that would ensure that individuals with disabilities receive the benefits and services of the program or activity. In choosing a method of providing program access, Madison County will give priority to the one that result in the most integrated setting appropriate to encourage interaction among all users, including ones with disabilities. In complying with the requirements of ADA, Madison County provides equality of opportunity, but does not guarantee equality of results.

It should be noted that this section is not intended to be a self-evaluation. A complete self-evaluation is included in Chapter 4. There should be a priority for removing barriers to provide programmatic access for the public. All facilities of a public entity that provide programs, activities, and services can be ranked based on the following criteria. Each of these criteria has equal importance with no single criteria having priority over another:

1. Level of use by the public: facilities that receive a high level of public use
2. Social need: facilities that meet social needs such as senior centers, cooling centers, etc.
3. Citizen rights: facilities where services are provided to exercise citizen rights such as voting centers, access to elected offices, etc.
4. Citizen responsibilities: facilities where fees are paid, where permits, licenses, and services are obtained, and where there is access to services, such as building permits
5. Program uniqueness: some programs are unique to a building, facility, or park and cannot occur at another location
6. Geographic distribution: by selecting a range of facilities that are distributed throughout the community, it can ensure maximum access for all residents
7. Identified complaints: efforts should focus on identified accessibility complaints

Modifications to Policies, Practices and Procedures

Madison County will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services and activities. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Madison County should contact the ADA Coordinator. Anyone wishing a modification is requested to contact the ADA Coordinator no later than 48 hours before the scheduled event. ADA does not require Madison County to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden. Complaints that a program, service, or activity of Madison County is not accessible to persons with disabilities should follow the grievance procedures outlined in (APPENDIX: GRIEVANCE PROCEDURE & ORDINANCE).

Madison County will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

Non-Discrimination Notice

In accordance with the requirements of Title II of the ADA, Madison County will not discriminate against qualified individuals with disabilities on the basis of the disability in its programs, activities or services.

Communication

According to Section 35.160(a) of the ADA, "a public entity shall take appropriate steps to ensure that communications with applicants, participants, and members of the public with disabilities are as effective as communications with others." This means that Madison County is required to provide equally effective communication to individuals with disabilities. Equally effective communication can be provided by offering alternative formats, auxiliary aid(s) and/or services upon request. For example, interpreters are hired as requested for the hearing impaired and text materials that are accessible by screen readers are made available to users.

ADA Coordinator

Designation of an ADA Coordinator applies to all state or local government entities with fifty or more employees. The entity is required to appoint a responsible person to coordinate the administrative requirements of the ADA and to respond to complaints filed by the public. The name and contact information for the responsible person is required to be publicly advertised. Having an ADA Coordinator also benefits state and local government entities. It provides a specific contact person with knowledge and information about the ADA so that questions by staff can be answered efficiently and consistently. In addition, she or he coordinates compliance measures and can be instrumental in ensuring that compliance plans move forward.

The Madison County employee who currently holds the position is listed in (APPENDIX: PROGRAM CONTACTS/ADA COORDINATOR).

Grievance Procedures

Under the Americans with Disabilities Act users of Madison County facilities and services have the right to file a grievance if they believe Madison County has not provided reasonable accommodation.

The Grievance Procedures adopted by Madison County can be found in (APPENDIX: GRIEVANCE PROCEDURE & ORDINANCE) of this Transition Plan or on the Madison County website at www.madisoncty.com/. Under the Grievance Procedures, a formal complaint must be filed within 90 calendar days of the alleged occurrence. Madison County will act or respond only to complaints made through the grievance process identified in (APPENDIX: GRIEVANCE PROCEDURE & ORDINANCE).

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Public Right of Way

The Department of Justice's Title II Technical Assistance Manual points out that a public entity's programs related to streets, sidewalks, and curb ramps may be prioritized with respect to relative importance and frequency of usage. It further describes that program accessibility would not require all streets, sidewalks, and curb ramps to be fully accessible as required by current codes. A determination of what public rights-of-way are programmatically required to be accessible may vary from jurisdiction to jurisdiction. The activity of using the public right-of-way may be considered a program in three different ways:

1. Streets, sidewalks and curb ramps may be part of a continuous path of travel between activities or programs, at various public and private facilities located on adjacent properties, such as public offices, schools, parks and recreational facilities, public service agencies, hospitals and health clinics, police facilities, and public housing uses.

2. Streets, sidewalks, and curb ramps may themselves represent a program of public pedestrian activities that are essential to the usage and enjoyment of a County's built environment.

3. Accessible Pedestrian Signals (APS) are required in the public right-of-way for people with disabilities. Access to traffic and signal information is an important feature of accessible sidewalks and street crossings for pedestrians who have vision impairments. While most intersections pose little difficulty for independent travelers who are blind or have low vision, there are some situations in which the information provided by an accessible pedestrian signal is necessary for independent and safe crossing. PROWAG (Proposed Accessibility Guidelines for Pedestrian Facilities in the Public Right-of-Way) incorporate the 2009 Manual on Uniform

Traffic Control Devices (MUTCD) specifications regarding APS standards by reference. The APS needs to be both audible and vibrating surfaces.

Sidewalk and curbs constructed as part of planned development, sidewalk and curbs replaced by or for Madison County, or sidewalk and curbs replaced by or for a property owner through a Madison County shall be constructed in accordance with the most current PROWAG regulations and standards.

Public Facilities

Madison County owns numerous buildings throughout the county and has identified 10 facilities that are routinely accessed by the public. These facilities are in varying states of compliance. The buildings have been divided into two categories; Priority One and Priority Two. Priority One buildings are those buildings that have employee use and a high potential for public use. Priority Two buildings are those buildings that employees use and have moderate potential for public use. A complete Self-Evaluation of all Madison County facilities has been completed and is included in Chapter 4.

All Madison County owned buildings that are constructed, remodeled or updated shall be constructed in accordance with the most current ADAAG (Accessibility Guidelines for Buildings and Facilities) regulations and standards.

CHAPTER THREE

METHODOLOGY

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Database Methodology

According to the Americans with Disabilities Act, counties are required to perform a self-evaluation to determine their level of compliance to ADA federal regulations by December 31, 2012. While first person observation is the most effective method for data collection, it is an intensive, time-consuming process. In an attempt to increase efficiency while maintaining efficacy, the process was stream-lined through the creation of an ESRI ArcGIS database that allows instantaneous updating during on-site observation through the use of an iPad.

By linking the database to ArcGIS, data collection and data entry become a single step which allows more time for data analysis. However, the initial data collection phase still requires first hand observation and measurement recordings of public facilities. The database was developed based on the specific requirements of the Americans with Disabilities Act Accessibility Guidelines (ADAAG), as well as the more stringent, Proposed Right-of-Way Accessibility Guidelines (PROWAG). Each public facility must adhere to the same ADA requirements, but within each public facility are various locations that must be thoroughly examined, including, but not limited to, parking lots, on-street parking spaces, sidewalks, ramps, entrances, doors, floors, and restrooms.

The database therefore, is organized based on the path that is taken in order to fully access the facility – from parking to actually taking part in a program within the facility. While some regulations require specific measurements, simply providing some necessities such as accessible entrances satisfies a number of

requirements. Each requirement then was distributed into a specific category to be assessed based on the primary focus. For example, the ramp category includes questions such as 'is a wheelchair ramp necessary for access' and measurements such as 'what is the ramp slope.'

Beyond data collection, the analysis focuses on examining the data to determine the precise requirements that are not being met so funds can be allocated as necessary to upgrade each facility. The master database allowed analysis for every possible result. Further, future data collection can utilize the same database to build from existing conditions and illustrate improvement over time. By updating the database as facilities change over time, the data remains dynamic. Standards for accessibility continue to evolve, as evident in the differences between the PROWAG and ADAAG, and this database format aims to provide a way the data can be easily accessed and updated.

Public Facilities

Included in the required self-evaluation is the assessment of public facilities within the county. For the purposes of this evaluation, the term public facility can be used for either a public building or a public park. The public facilities within Madison County were assessed utilizing first-person observation and iPad mobile data collection as previously explained.

Prior to facility visits and first person observation, surveyors were familiarized with ADA regulations and trained in the use of data collection equipment. Actual data collection consisted of two to four observers surveying each public facility. However, with the number of requirements that must be assessed, to best increase data collection efficiency and result efficacy, each surveyor specialized in the examination of two or three specific categories such as parking lots and on-street parking spaces.

Facility design is characterized by the elements that affect usability and accessibility:

- Parking (lot and on-street)
- Accessible entrance
- Entrance
- Access to services
- Floors
- Doors
- Visual characteristics
- Seats, tables, and counters
- Lavatories (drinking fountains and sinks)
- Restrooms

Parking

Each facility is required to have designated handicapped parking; either in a main parking lot or on-street parking. Requirements include at least one van accessible parking space per facility and at least one accessible parking space per 25 total parking spaces.

Accessible Entrance

The term accessible entrance refers to the path from an accessible parking space to the facility entrance. The entrance must be accessible by a sturdy pathway at least four feet wide with curb cuts at least 32 inches wide.

Entrance

Each facility is required to have at least one entrance that is fully compliant. Although the main entrance is recommended for compliance, the accessible entrance can be independent.

Access to Services

The entrance must provide a direct path to the main floor, lobby, or elevator, as well as all public spaces. This direct path provides the necessary access to the various services provided within the facility. Within buildings, access to services refers to hallway connectivity, while access to services in parks refers to the availability of paths linking to the various park amenities.

Floors

The floor assessment includes examining stairwells, thresholds, carpets, and the height of reach for items such as elevator and automated entrance buttons. Each of these components establishes the basic understanding of pathway obstructions that impede mobility within the public facility.

Doors

Doors throughout public facilities are an obstacle that must not inhibit access to services and programs. They must provide adequate clearance and the ability to open with little effort. It is important to note that doors are a hindrance to several types of disabilities and are required to meet high standards.

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Visual Characteristics

Signage placed throughout a facility is required to be readable from a distance, as well as offering the opportunity to read braille. Signage within a facility provides direction and is necessary for permitting direct access.

Seats, Tables, and Counters

Seats, tables, and counters must allow movement between aisles and the opportunity to interact with public offices/employees. It is especially necessary for seats, tables, and counters to provide equal access during public meetings, since all residents must have an equal say in the public process.

Lavatories

Lavatories include both sinks and drinking fountains. Although the specific measurement requirements vary slightly, sinks and drinking fountains provide a similar service. It is necessary that each be provided equally within a public facility to avoid discrimination. Assessment areas include the sink height and depth, apron height, and knee clearance.

Restrooms

If publicrestrooms are available, at least one must be ADA compliant to allow equal opportunities within the facility. The restroom assesses aspects such as the stall widths, signage, entrance, and maneuverability.

Sidewalks

The ADA Accessibility Guidelines for Buildings and Facilities (ADAAG) is the national standards for pedestrian access and travel. ADAAG provides the minimum standards for all public and private facilities. Sidewalk design is characterized by the elements that affect usability and accessibility:

- Grade
- Cross-Slope
- Width
- Passing Space
- Vertical Clearance
- Changes in Level
- Grates and Gaps
- Obstacles
- Surface

Grade

Grade is the slope parallel to the direction of travel. The grade is calculated by dividing the vertical change in elevation by the horizontal distance covered. In the pedestrian environment, maximum grade should be measured over 24-inch intervals. These intervals represent the approximate length of a wheelchair wheelbase or a single walking pace. Steep sections should be detected and reduced as much as possible.

Cross-Slope

Cross-slope is measured perpendicular to the direction of travel. Most sidewalks are built with some degree of cross-slope to prevent water from collecting on the path by allowing the water to drain into the street.

Width

Sidewalk widths affect pedestrian usability and determine the types of access and other pedestrian elements that can be installed. Although most guidelines require sidewalk design width to be at least five feet wide, larger design widths can accommodate more pedestrians and improve access, especially if the sidewalks contain trash receptacles, street trees, street furniture, and the like.

Passing Space

Passing space is a section of path wide enough to allow two wheelchair users to pass one another or travel abreast. The passing space provided should also be designed to allow one wheelchair user to turn in a complete circle. If turning or maneuvering is necessary, a turning space of five square feet shall be provided.

Vertical Clearance

Vertical clearance is the minimum unobstructed vertical passage space required along a sidewalk. The AADAG states that circulation spaces such as corridors should have at least 80 inches of headroom.

Changes in Level

In the sidewalk environment, curbs without curb ramps, cracks, and dislocations in the surface material are common examples of changes in level. Changes in level can cause ambulatory pedestrians to trip or can catch the casters of a wheelchair, causing the chair to come to an abrupt stop. People who are blind or have poor vision might not anticipate changes in level.

Grates and Gaps

A grate is a framework of latticed or parallel bars that prevents large objects from falling through a drainage inlet but still allows water and some debris to fall through. A gap is a single channel embedded in the travel surface of a path. The ADAAG specifies that grates located in walking surfaces should have spaces no greater than 0.5 inches wide in one direction. It also states that gratings with elongated openings should be oriented so that the long dimension is perpendicular to the dominant direction of travel.

Obstacles

Obstacles in the pedestrian environment can limit the vertical passage space, interfere with the circulation route, or reduce the clearance width of the sidewalk. Some of the more common objects that can make a sidewalk difficult to traverse include: fire hydrants, mailboxes, parking meters, planters, signs and poles, street furniture, and trash receptacles.

Surface

The surface is the material on which a person walks or wheels in the pedestrian environment. Firm and stable surfaces, such as concrete, resist deformation especially by indentation or the movement of objects. A broom finish is used on many concrete sidewalks to provide sufficient slip resistance for pedestrians.

Curb Ramps (ADA Ramps)

Although no curb ramps were specifically assessed in the unincorporated areas of Madison County, curb ramps within incorporated areas near County facilities should be assessed by the County as well and were included in this plan. Curb ramps are most commonly found at intersections, but they may also be used at midblock crossings and medians. Curb ramps should be designed to minimize the grade, cross-slope, and changes in level experienced by users. Each type of curb ramp contains some or all of the following elements:

Landing

The landing is the level area of sidewalk at the top of a curb ramp facing the ramp path. Curb ramps without landings force wheelchair users entering the ramp from the street to travel on the ramp flares. The landing should be a surface at least three feet wide. The ADAAG recommends a four foot landing for perpendicular curb ramps and a five foot landing for parallel curb ramps

Approach

The approach is the section of the accessible route flanking the landing of a curb ramp.

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Flare

The flare is the sloped transition between the curb ramp and the sidewalk. The path along the flare has a significant cross-slope and is not considered an accessible path of travel.

Ramp

The ramp is the sloped transition between the street and the sidewalk where the grade is constant and the cross-slope is at a minimum – preferably less than 2 percent.

Gutter

The gutter is a trough or dip used for drainage purposes that runs along the edge of the street and the curb or curb ramp. According to the ADAAG, the slope of the road or gutter surface immediately adjacent to the curb ramp should not exceed five percent, and the transition between ramp and gutter should be smooth.

Curb ramps can be configured in a variety of patterns depending on the location, type of street and existing design constraints. The four most common configurations are as follows:

Perpendicular

These ramps are often installed in pairs at a corner. For new construction, two perpendicular curb ramps with level landings should be provided at street crossings. The path of travel along a perpendicular curb ramp is oriented at a 90-degree angle to the curb face.

Diagonal

Diagonal curb ramps are single curb ramps installed at the apex of a corner. They force pedestrians ascending the ramp to proceed into the intersection before turning to the left or right to cross the street. In many situations, diagonal curb ramps are less costly to install, but they create potential safety and mobility problems for pedestrians

Parallel

The path of travel along a parallel curb ramp is a continuation of the sidewalk, as parallel curb ramps provide an accessible transition to the street on narrow sidewalks. The landing on parallel curb ramps should be sloped no more than 2 percent toward the gutter.

Built-Up

Built-Up curb ramps are oriented in the same direction as perpendicular curb ramps, but project out form the curb. They are most often installed in parking lots, and should not extend into a vehicular traffic lane or bike lane.

Accessible Pedestrian Signals

Although no pedestrian signals were assessed that are directly under the jurisdiction of Madison County, similarly to curb ramps, it is important to gain an understanding of pedestrian signals especially in close proximity to County facilities. If pedestrian signals are placed in the future, additional data specific to the pedestrian signals should be collected. The height of pedestrian signal pushbuttons should be measured using a tape measure. The length of time given for pedestrians to cross the street should be attained by either observing the display on the pedestrian signals or timing the signal by the data collector.

To determine whether or not the time allotted for pedestrians to cross the street is adequate, the width of the roadway can be measured in feet using a distance measuring tool in Pictometry, a computer-based orthophotography program or first person measurement. The length of time pedestrians were allotted to cross the street is then divided by the width of the roadway where the pedestrian crossings are located. The Americans with Disabilities Act suggests that pedestrian walking speed should be assumed at 3.5 feet per second. If the signalized time required the pedestrian to walk at a pace of 3.1 to 3.9 feet per second, it is suggested that the pedestrian signal time be increased slightly. If the signalized time required the pedestrian to walk at a pace of 4.0 feet per second or more, ADA requires that the pedestrian signal time be increased significantly.

At all signalized intersections not located in rural areas, it is recommended that sidewalks, curb ramps, and crosswalks be installed if they are not already in place. At all actuated or semi-actuated intersections, it is suggested that pedestrian signals with pushbuttons be installed if not already in place. Pushbuttons are not recommended for installation at intersections that are timed due to the disruption of traffic flow.

CHAPTER FOUR

SELF-EVALUATION

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Public Facilities

In order to perform the required self-evaluation for Madison County's public facilities in regards to adherence to the Americans with Disabilities Act, a collection database was developed. While first person observation is the most effective method for data collection, it is a time consuming and involved process. In order to stream-line the process to increase efficiency while maintaining efficacy, a database was developed based on the federal requirements for public facility upgrades to provide better governmental access to the entire population.

A preliminary checklist was first created from the specific requirements for public facilities outlined in the Americans with Disabilities Act, to provide a starting point for the collection database.

The self-evaluation consisted of visiting ten public facilities within Madison County: the Community Justice Center, as well as the Community Justice Center's Training and Visitation Centers; the Detention Center; Emergency Operations Center; Government Center, as well as the Government Center's Annex I and Annex II; Highway Department; and Juvenile Detention Center. Aspects of each facility were observed, tested, and measured to ensure compliance with ADA Standards. All data was collected using iPads in conjunction with ESRI Arc GIS.

The purpose of the public facility inventory was to show the existing conditions of facilities in Madison County, as well as, compare existing conditions with ADA standards.

Suggested Facility Priority

(See 'Overview Map' on page 29)

1. Government Center
2. Annex I
3. Juvenile Detention Center
   - Administration Building
   - Sycamore Place
   - Oakwood Corner
   - Novia Health Clinic
4. Community Justice Center
5. Community Justice Center – Visitation Center
6. Community Justice Center – Training Center
7. Detention Center
8. Highway Department
9. Emergency Operations Center
10. Annex II

The list outlines the suggested priority for each facility. Each facility is organized by its priority level before the modification priority within the facility is outlined. It is important to understand that the facility priority will determine the timeline for modifications; the higher the facility priority, the more resources should be used to upgrade it, and the less time allotted for the facility to be upgraded. Facility priority is based on the amount of services provided, public access, and public population at each facility.

Further, the specific modifications that must be made within each facility are generally described below and detailed in the appendix. The time line for modifications within each facility is a suggested time line and should correlate with the overall facility time line.

Government Center

The Madison County Government Center is located at 16 E. 9th Street Anderson, Indiana. It is the largest facility for housing government programs and services in Madison County.

The facility has a main parking lot for public use, as well as on-street parking, with an acceptable number of both accessible and van accessible parking spaces. There are a number of issues with the path from parking to the entrance including issues with several curb ramps. Some curb ramps are more important for direct access though, so it would be more beneficial to complete these in a shorter amount of time. The main ramps that need adjustments include the east ramp between 8th and 9th Streets along Meridian and the two ramps on the northeast corner of Meridian and 9th Streets (see Appendix: Government Center – Exterior and Entry). Although the entrance is compliant, it would be beneficial to upgrade the automatic entry system to improve opening speeds after completion of compliance throughout the building.

Because the Government Center is the largest public facility of Madison County, it was easiest to analyze the building by floor. Beginning with the first floor, a majority of modifications can be implemented in the short term including the replacement of most door handles to be operable with a closed fist, as well as replacing signage, lowering counters or providing alternative access options, and providing designated wheelchair seating space at public tables. Higher priority modifications that will require more time include providing at least two handicap designated seating spaces and increasing aisle widths in Room 110 (the County Commissioners hall), as well as increasing a number of door widths. A number of doors require the opening direction to be adjusted to increase pull-side clearance.

The second and third floors are similar to the first, except with more counters that must allow for alternative access options through programmatic

changes, the accessible restrooms, and a jury restroom. Unfortunately, the accessible restrooms and the jury restroom require major renovations for full compliance which are predicted to take between three and five years. It is suggested that in order to lower costs, only one jury restroom be upgraded to be ADA compliant for each jury room.

The fourth floor houses a majority of the circuit courts for the county and has the most public traffic. Although it also requires the door handles and signage to be replaced, counters to be lowered or alternative options for access to be offered, and wheelchair seating to be designated at tables, there are other modifications that are necessary on this floor. There are four circuit courts with four separate jury rooms on the fourth floor and each requires at least one jury restroom to be renovated for compliance. Details for each floor are located in the appendix. Overall, because the Government Center offers the most public services, it should be considered the highest priority for Madison County.

Government Center – Annex

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The Madison County Government Center Annex is located at 206 E. 9th Street Anderson, Indiana and houses the County Health Department.

The facility does not have a main parking lot for public use, but does have a designated accessible entrance with handicap accessible on-street parking located nearest the entrance. A majority of the modifications can be made in a short amount of time, including replacing door handles, reducing door resistances, establishing that double doors must be left open, and providing alternative programmatic solutions for counter information access. The main facility concerns are restroom renovations which are placed as a high priority with a time line for completion within three to five years.

Other simple adjustments include replacing signage to include braille, marking the accessible on-street parking with aisles and space for van accessibility, and switching the opening direction of doorways to increase pull-side wall clearance. However, important modifications like installing compliant curb ramps and lowering drinking fountains are also required, but may take more time for completion. Overall, the focus for this facility in the short term will be increasing the compliance of doors, signage, and counters, while the long term upgrades will focus on renovating the restrooms and curb ramps.

Juvenile Detention Center – Administration Building

(Map on page 30)

The Juvenile Detention Center is located at 3420 Mounds Road Anderson, Indiana and consists of four buildings with public access– the Administration Building, Novia Health Clinic, Oakwood Corner, and Sycamore Place.

The Administration Building is the central structure which houses the juvenile court, probation, and administrative services. There are four van accessible parking spaces available for use and closest to the entry. The path to the entrance requires multiple modifications. There are obstacles including overgrowth and a bench that obstruct the path to the doorway. Additionally, the ramp to the sidewalk is too steep and does not have a five by five foot top landing or tactile strip. Once to the entrance though, there is an automated button for access within the acceptable height of reach that allows easy access to the facility.

Within the building, a majority of adjustments mainly require short term modifications such as a reduction in door weights/resistances and providing designated wheelchair seating space. The floors and access to services such as hallways are compliant. High priority modifications that require more time are within the three public restrooms. Unfortunately, each restroom requires the sink to be replaced in order to attain full compliance. It is suggested that one restroom be upgraded at a time to complete minimum requirements. Of the four buildings within the Juvenile Detention

Center facility, the Administration Building is the highest priority for ADA compliance.

Juvenile Detention Center – Sycamore Place

(Map on page 30)

Sycamore Place is the main residential building for the Juvenile Detention Center. There are no accessible parking spaces available; meaning at least one parking space must be converted into a van accessible space. This is listed as a high priority since there are currently no accessible spaces, but it can be completed in the short term. Other short term modifications include reducing door weights/resistances, decreasing thresholds, and designating wheelchair seating at the lobby tables. Longer term modifications include lowering the drinking fountains in each of the four pods, decreasing the ramp slopes in each of the four pods, and upgrading the restroom; with the highest priority being the restroom modifications. Within the facility as a whole, Sycamore Place is the second highest priority building for modifications.

Juvenile Detention Center – Novia Health Clinic

(Map on page 30)

The Novia Health Clinic is the building for employee health services with limited to no public access. There are no van accessible parking spaces available, but there is one accessible space that can be upgraded for van access. The path to the entrance includes a ramp that requires the installation of a tactile strip and a decrease in the ramp slope. The entrance requires a reduction in the door weight/resistance. Finally, the restroom requires a number of modifications. Upgrading the accessible parking and entrance are short term modifications, while upgrading the ramp and restrooms are long term modifications. Although the restrooms are listed as a three to five year modification, the adjustments are less costly and may be finished in a shorter time period. This building is a lower priority within the facility due to the limited public access.

Juvenile Detention Center – Oakwood Corner

(Map on page 30)

Oakwood Corner is a replica of the Novia Health Clinic following the same floor plan, but allows for public access. Although the timeline and modifications are the same Oakwood Corner is a higher priority for compliance because of the public access.

Community Justice Center

(Map on page 31)

The Community Justice Center is located at 123 E. 10th Street Anderson, Indiana and consists of three buildings – main offices/probation, visitation, and training.

The main office facility houses administration and probation offices, as well as information for visitation at the visitation center across 10th Street.

Parking for the Community Justice Center is located on-street with two accessible spaces marked and free of obstructions on the south side of 10th Street. However, neither is marked as a van accessible space. The pathway from the accessible parking is free of obstructions and stairs, which allows direct wheelchair access to the entrance. Although it is unnecessary, there is a curb ramp along the alley between the Main office and Training facilities that will eventually need to have a decreased slope and tactile strip installed.

The main entrance to the Community Justice Center main office is nearly compliant, but requires a reduction in the weight or resistance of the door, as well as an increase in the pull side clearance. The wall adjacent to the front entrance is beveled, which allows excess space for pulling clearance that should be noted as an argument for compliance to reduce the renovation burden of the front entrance.

The hallways, floors, and thresholds are sufficient for compliance, but several office doors require the handle to be replaced to be operable with a closed fist.

Further, office doors need to be switched to open with at least 18 inches of pull side wall clearance. Switching the opening direction is the quickest and most cost effective solution, but may not solve every clearance issue. Signage throughout the facility does not currently include braille or a non-glare finish, which will be required to be updated. There was only one counter for the facility, which is too high and must either be lowered or an alternative programmatic solution proven such as a front desk personal that would be available to answer questions and provide assistance without using the counter. One concern is the accessibility to the sign-in sheet that is currently located at this counter space that hinders accessibility to services offered.

Finally, while there is a restroom available, it does not meet compliancy standards. The restroom would be the main concern for access at this facility as the highest priority considering the amount of modifications that must be made. Overall, modifications such as updating the signage, switching door handles and opening directions, and adjusting the front counter could be seen as early modifications, while fixing the curb ramp, restroom, and entrance are more major renovations that could be fixed in a longer time period.

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Community Justice Center – Training Center

(Map on page 31)
The training center is located to the west of the main office at 116 E. 10th Street.

Parking for the Training Center is also located on-street but does not include designated accessible spaces directly in front of the entrance. The closest accessible parking is the on-street parking in front of the main office. Although it is acceptable to combine the parking, the accessible on-street parking is not the closest to the training entrance. At least one van accessible space must be located closest to the entrance of the training facility. The pathway from the accessible parking is free of obstructions and stairs, which allows direct wheelchair access to the entrance.

There are two options for a main entrance at the training center, but neither is compliant. The current entrance has a smaller step, but also requires being widened. It is suggested then, that the east entrance for the building be updated to the standards through the installation of a ramp with a 5x5 foot landing to avoid having to widen the west entrance.

The hallways, floors, and thresholds are sufficient for compliance, but the door from the training room to the restroom/lobby area requires the handle to be replaced to be operable with a closed fist. Finally, while there is a restroom available, it does not meet compliancy standards. The restroom requires upgrades, but is less important than the entrance to the facility. Overall, few modifications are necessary, with the most important being an upgraded entrance, followed by restroom renovations.

Community Justice Center – Visitation Center

(Map on page 31)
The visitation center is located on the north side of 10th Street, across from the training center. While the main entrance for the facility is at 974 Main Street, the rear door along the north/south alley between Main and Central Streets is currently used as the accessible entrance.

Parking for the Visitation Center is located on-street with one accessible space marked and free of obstructions on the north side of 10th Street. It is not marked as a van accessible space. The pathway from the accessible parking is free of obstructions and stairs, which allows direct wheelchair access to the entrance.

The rear entrance is not indicated as the accessible entrance, has a three inch threshold, is too heavy, and requires the handle to be replaced. The largest project for this facility would be the installation of a ramp with a five by five foot landing at the rear entry to mitigate the three inch threshold. Once inside, there is a three-stage

ramp with compliant landings. The second and third levels from the top have slopes above the acceptable 8.3 percent which must be decreased. Further, this ramp requires an additional railing to be installed, as well as the current handrail being lowered.

The final modifications require simple adjustments that can be quickly accomplishments. The doors from the entrance to the visitation area are wide enough, but must be left open as a programmatic adjustment since there is little to no pull-side wall clearance. Additionally, the tables in the visitation area are capable of compliance, but must indicate/mark designated wheelchair seating. Overall, there are few modifications to be made, with the main focus on the entrance.

Detention Center

The Madison County Detention Center is located at 720 Central Avenue Anderson, Indiana.

Although the vast majority of the facility is not open to the public, there is a main lobby and visitation area that can be accessed by the public, along with a conference room that is only accessible with police escort and admittance.

There are currently two accessible parking spaces in the main parking lot of the Detention Center. However, neither is wide enough to be considered a van accessible space nor do they have the aisles marked off. Therefore, at least one of the two spaces must be upgraded for van access. The path to the entrance is accessible in both width and the lack of obstructions.

The main entrance must be widened for entry. Although a high priority, it is a difficult and costly modification. It is suggested for an upgrade with a longer term for completion. Once inside, the lobby provides seating with aisles wide enough for access. The lobby counter is too high and must either be partially lowered or dealt with programmatically. Further, the call button for the visitation area is out of the height of reach and must be lowered. Because this is an integral form of public interaction, it is suggested as one of the early projects for compliance, shortly followed by the lobby counter.

The visitation area is currently inaccessible as the path is blocked by a table, chairs, and a column. The pathway could be quickly cleared for direct access. The counter for visitation currently has a designated location for wheelchair seating that sufficiently meets compliance standards.

As mentioned earlier, the conference room is only directly accessible if escorted. The door to the conference center also requires the handle to be replaced and the resistance reduced for easier access. Additionally, the table within the conference room meets compliance standards, but must designated wheelchair seating space if open to the public. The restrooms require a minor adjustment in the door resistance. Overall, the main focus for this facility is the public access to the lobby and visitation areas, which require an upgraded entrance and lobby counter.

Highway Department

The Highway Department is located at 2830 W. 8th Street Anderson, Indiana.

The facility has a main parking lot for public use with three accessible spaces marked, but none are designated as van accessible. The main focus for this facility should be providing an accessible path from the parking to the information within. To accomplish this, two ramps must be installed: a ramp from parking to the accessible entrance pathway and a ramp with a five by five foot landing for the entrance. It is estimated that these ramps could be installed within two to three years. In the short term, the second door to the main entrance could be switched to open in a direction that allows for pull-side wall clearance of at least 18 inches and one of the accessible parking spaces could be upgraded to provide van clearance. Overall, it should only take two to three years for full compliance. This facility is a low priority.

Emergency Operations Center
The Emergency Operations Center is located at 499 W. 600 N. Street Alexandria, Indiana.

The facility has little to no public access. A majority of the modifications for this facility are long term projects considering the lack of access to the second floor, where the services are located. Long term projects include a complete restroom renovation, lowering the step risers, increasing door widths, installing an elevator or lift, increasing path widths, and installing a ramp for access to the entrance. There are a few short term projects including replacing door handles, designating wheelchair seating at the conference table, marking at least one van accessible parking space, and lowering the entry threshold. With the limited public access and number of long term projects for full compliance, this facility is low on the priority list.

Government Center – Annex II

The Madison County Government Center Annex II is located at 901 Meridian Plaza Anderson, Indiana. Although the facility is currently vacant, it is owned by the county and could be renovated in the future. With any alterations, it would be required to comply with ADA standards.

The facility has angled on-street parking in front, including a handicap accessible space. The space does not have marked aisles or clearance for van accessibility. Further, the path from the accessible parking requires the public to move through the roadway against traffic for access to a curb ramp that leads to the sidewalk. The current ramp also requires the installation of a tactile strip. The entrance only requires the threshold to be decreased and the inside is nearly empty. Since renovations inside will be required to comply with standards, the main focus for compliance that can currently be measured is the exterior. Overall, this facility is the lowest priority because it is currently unoccupied.

*Anderson/Madison County Dispatch Center

The Anderson/Madison County Dispatch Center is located at 739 Gene Gustin Way Anderson, Indiana and houses both the City of Anderson and Madison County Dispatch organizations.

Although the actual dispatch areas have no public access without permitted entrance, the facility itself is still open to public access. Overall, the facility can be upgraded with little expense in the short term. It is important to note though, that the facility is entirely owned by the City of Anderson. Within one year, it is suggested that the entrance, office doors, and lobby counter be compliant. This requires a reduction in door weights/resistances, as well as the door to the meeting room being switched to open in the opposite direction. Additionally, the entrance threshold can be lowered. With an additional year, a tactile strip should be installed in the parking lot curb ramp, the restroom modifications complete, and the call button in the lobby lowered. Overall, lowering the call button at least 12 inches is considered the highest priority since it offers the alternative necessary to negate the lobby counter issue as well and provides the initial contact for the public.

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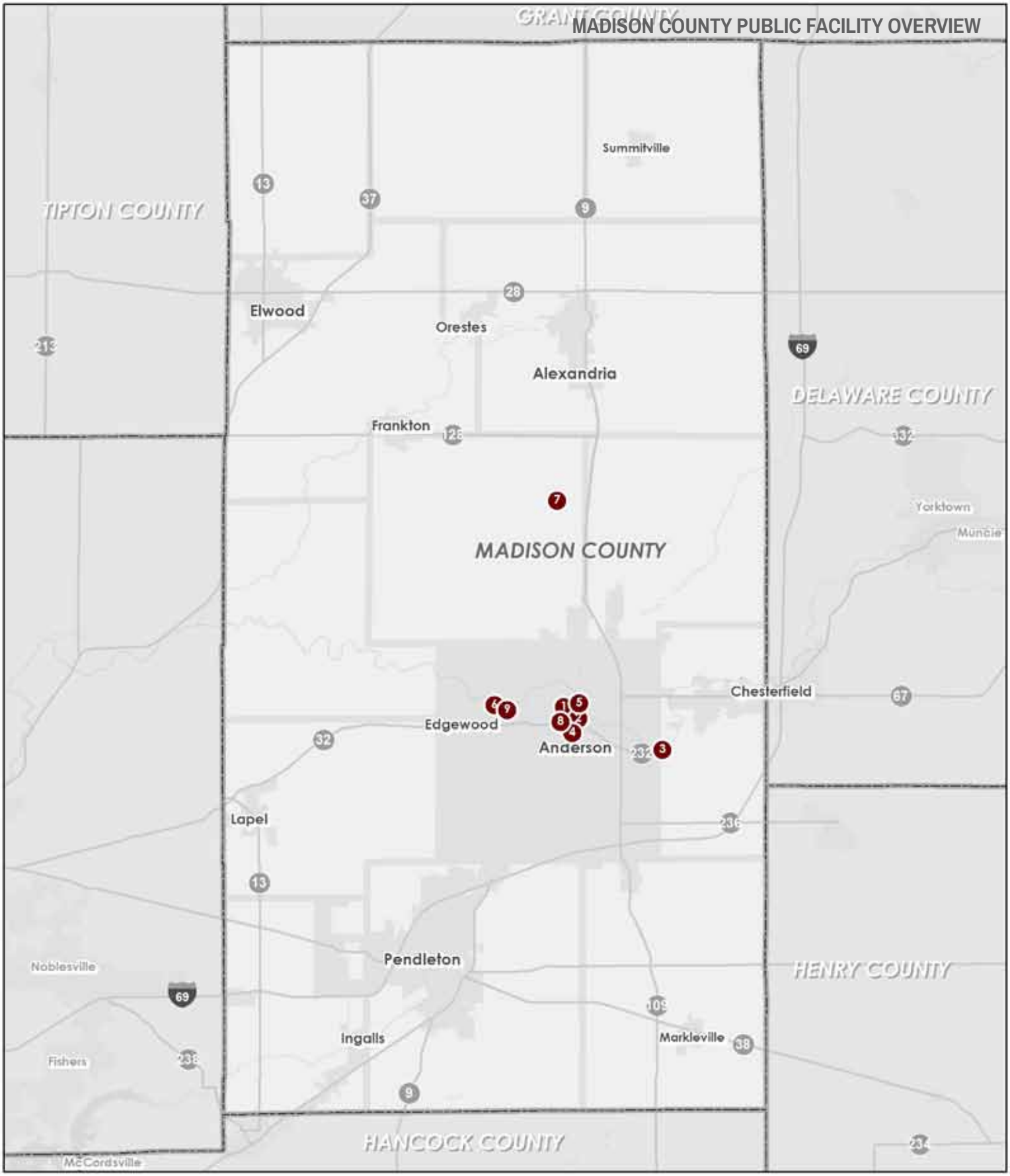
Transition Plan

The following table provides a summary of each public building priority and outlines the overall transition plan schedule for public buildings within Madison County. The timeline presents both the year that modifications begin at each facility and the projected total number of years that will be required for complete ADA compliance.

Facility		Priority Reasoning	Timeline	
1	Government Center	As the central location of public services, it is vital that the Government Center be fully compliant as soon as possible. Without complying with standards, the facility prevents equal access to public activity. Furthermore, it is the most highly trafficked facility, so it is the highest priority.	Modifications begin 2013 and 2014	3-5
2	Annex I	Due to the number of residents provided with services each day, this facility is recommended as a high priority for modification implementation.		3-5
3	Juvenile Detention Center	Overall, the Juvenile Detention Center offers several public services, including the Juvenile Court. As an important facility for youth development and the public traffic, it is recommended as a moderate to high priority.	Modifications begin 2014 and 2015	3-5
4	Community Justice Center	The main office of the Community Justice Center provides important public access and is vital for accessibility to the other two facilities.		2-3
5	Community Justice Center – Visitation	Due to the restricted nature of the Visitation Center, it is recommended as a lower priority than the main office building.		2-3
6	Community Justice Center – Training Center	This facility has an important role in the training of Community Justice Officials, but is not necessarily open to the public at all times. It is recommended as a low to moderate priority.		2-3
7	Detention Center	The Detention Center only provides a main lobby for public access. Due to the nature of the facility and restrictions on public access, it is suggested to be a low priority.	Modifications begin 2015 to 2017	2-3
8	Highway Department	The Highway Department has a very low amount of public traffic; therefore it is considered a low priority.		2-3
9	Emergency Operations Center	Due to the nature of the Emergency Operations Center, it is recommended to be a low priority.		3-5
10	Annex II	Annex II requires several modifications and is not being used as a public facility, so it is recommended for the lowest priority.		5+

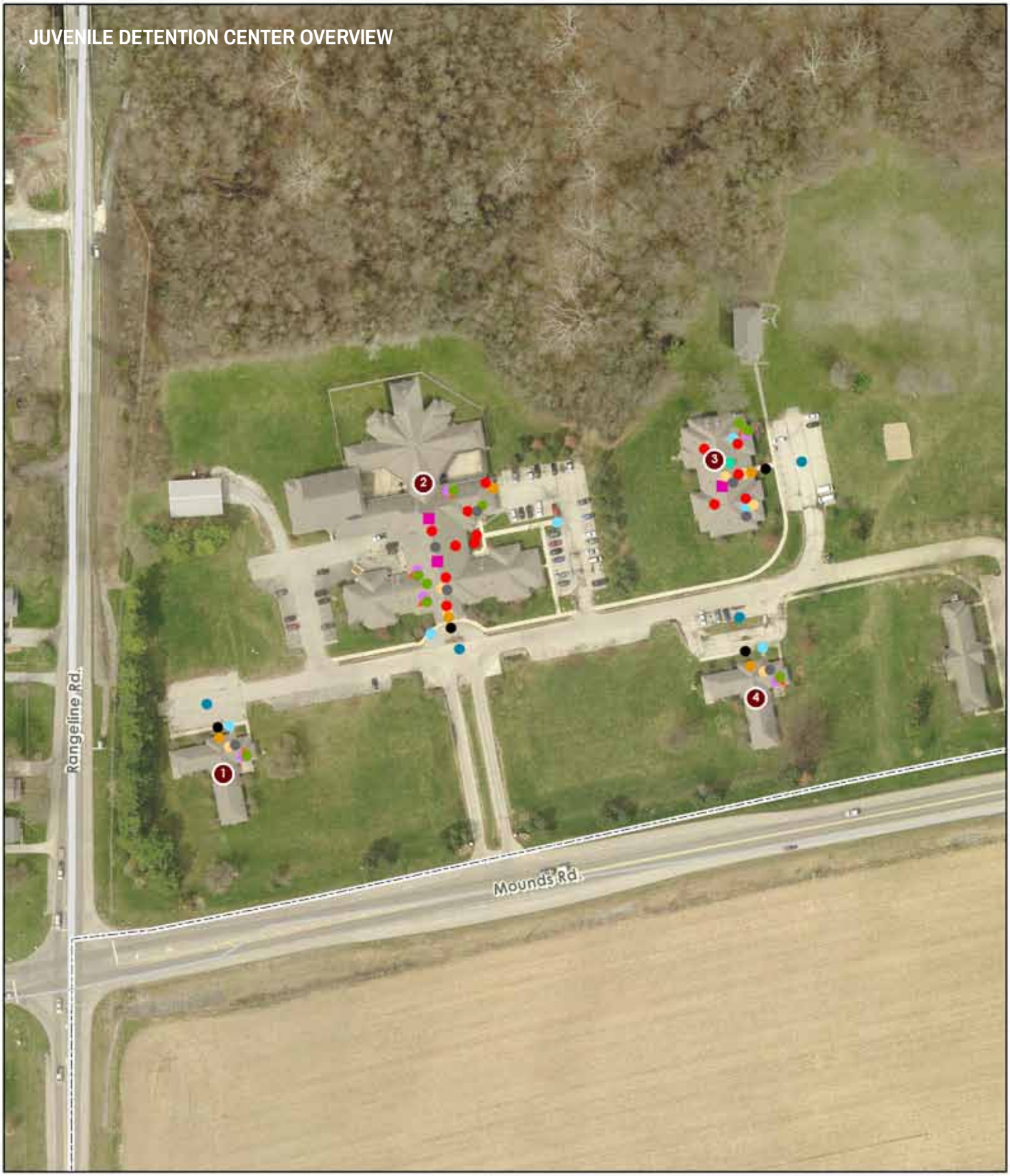


- Public Facility
- Incorporated Area
- County Boundary

1 inch = 18,750 feet

1. Madison County Government Center
2. Madison County Government Center- Annex
3. Juvenile Detention Center
4. Community Justice Center
5. Madison County Detention Center
6. Madison County Highway Department
7. Emergency Operations Center
8. Madison County Government Center- Annex II
9. Anderson Dispatch Center

JUVENILE DETENTION CENTER OVERVIEW



Incorporated Area
County Boundary
Parks

1 Novia Health Clinic
2 Administration Building
3 Sycamore Place
4 Oakwood Corner

Accessible Entrance
Access to Services
Doors
Entrance
Floors
Lavatories
Clearance & Ramps
On Street Parking
Parking
Ramp Rails
Restrooms
Seats, Tables, Counters
Stalls
Visual Characteristics

1 inch = 150 feet

SMCCOG

N

See pages 79, 82, 84, and 86 for specific modifications

Incorporated Area
County Boundary
Parks

1 CJC- Visitation
2 CJC- Training
3 CJC- Main Office

Accessible Entrance
Access to Services
Doors
Entrance
Floors
Lavatories
Clearance & Ramps
On Street Parking
Parking
Ramp Rails
Restrooms
Seats, Tables, Counters
Stalls
Visual Characteristics

1 inch = 40 feet

SMCCOG

N

See pages 88, 90, and 92 for specific modifications

CHAPTER FIVE

MONITORING & UPDATES

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Transition Plan Management

The Madison County Transition Plan is a living document that will receive routine updates. The first update is scheduled to occur one year from the plan's formal adoption and on a four year cycle thereafter. To streamline plan updates and keep the document current and relevant, appendices will be updated annually if new regulation are adopted or new information is available that does not alter the intent of the transition plan. When an appendix update is found to alter the intent of the Madison County Transition Plan the appendix and affected section(s) will be opened for public review and comment. The update schedule may be altered at the discretion of Madison County based on changes in guidance from the United States Access Board, Federal Policy, and State Policy. The Madison County Transition Plan is available for continual public comment on the Madison County website at www.madisoncty.com/.

In order to manage the ADA Transition Plan, it is suggested that the ADA Coordinator designate a field inspector(s). The appointed inspectors will be necessary for ensuring that modifications correctly adhere to ADA Codes and Standards. In many cases, the contractor(s) may not be fully aware of ADA Codes and Standards and it is up to the ADA Coordinator and/or inspectors to provide the guidelines for contractors to follow. For a successful plan, it is recommended that ADA Codes and Standards are discussed with contractors before the project and inspections performed both during and after project completion.

Inspections are recommended during:

1. Curb ramp, sidewalk, or public facility construction or rehabilitation undertaken within the jurisdiction of Madison County or

its contractors as part of capital improvement projects or other specialized construction projects,

2. Curb ramp, sidewalk, or public facility construction or rehabilitation undertaken by other agencies or private parties within Madison County, and

3. Curb ramp, sidewalk, or public facility construction or rehabilitation undertaken as part of the ADA Transition Plan.

Special procedures for all field inspections are recommended to be as follows:

1. Every modification under the jurisdiction of Madison County is to be personally inspected by an approved inspector within ten days after the completion of construction. All inspectors are to be appropriately trained to know and understand the ADA Codes and Standards and the measurements necessary to inspect modifications as they are constructed.

2. The inspector is to review and obtain all dimensions using a tape measure, force pressure gauge, and/or level to verify that all dimensions meet or exceed the ADA Codes and Standards.

3. The inspector is to obtain all slopes and gradients using a two-foot to four-foot long Smart-level or equal slope-measurement tool to verify that all slopes and gradients meet or exceed the ADA Codes and Standards.

4. The inspector is to review the physical conditions relating to the installation of all facility, curb ramp, sidewalk, and accessible pedestrian signal modifications to verify that all installations meet or exceed the ADA Codes and Standards.

5. All dimensions, slopes, and other conditions verified in 3 and 4 above are to be entered on approved Inspection Forms and such forms are to be certified as correct and truthful by the Inspector's signature.

6. Any exceptions to full compliance with the ADA Codes and Standards are to be described on the Inspection Form, certified as a "Finding for Non-compliance Element(s)" by the inspector, reviewed and approved by the Program Manager, and finally approved by the ADA Coordinator or his/her authorized representative.

7. Inspection Forms are to be submitted to the Program Access Coordinator within ten days after the completion of the modification construction.

8. Modifications are to be updated in the GIS database once approved by the ADA Coordinator.

The checklist that was utilized to create the GIS database is included in APPENDIX.INSPECTION FORM for use as the on-site inspection form.

Coordination with Public Improvements & Capital Expansion

For the ADA Transition Plan to be successful, it is important to coordinate modifications with both public improvement and capital expansion projects. It is recommended that Madison County utilize improvement projects as an opportunity for ADA compliance and update the Transition Plan accordingly. Improvements should be based on current and future programs including routine curb, gutter, pavement, and sidewalk maintenance; resident requested sidewalk improvements; and private developer construction projects.

Maintaining sidewalk elements in good condition is an essential part of providing access to public

rights-of-way. Maintenance problems are usually identified by pedestrians who report the location to the municipal authorities. However, assessing sidewalks for accessibility should be an integral part of a jurisdiction's maintenance survey programs. Some cities survey and repair all sidewalks in regular cycles. Other cities make or enforce repairs only if a complaint is filed. Sidewalk inspectors typically look for conditions that are likely to inhibit access or cause pedestrians to injure themselves. These include: step separation, badly cracked concrete, settled areas that trap water, tree root damage, and noncompliant driveway flares.

Furthermore, coordinating with private developer construction projects will provide the opportunity to require relevant improvements. Madison County can require construction or improvement of sidewalks, curb ramps, and pedestrian signals as a condition for a building permit on property adjacent to the public right-of-way. Utilizing building permit conditions will increase the amount of modifications that are finished without increasing the financial burden of the community.

Current, as well as future, programs and projects can be addressed in conjunction with ADA modifications to decrease expenses and increase public benefit from resources allotted for barrier removal. Although the Transition Plan sets the schedule for modifications and explains priorities, Madison County should review and adjust the plan to reflect capital improvement projects. If a program and/or project impacts the Transition Plan priorities, it will be necessary to re-prioritize facilities for improvement.

GIS Data Entry

Madison County will be provided with access to each of the four GIS databases in order to monitor modifications. There are separate GIS maps for each of the four main assessment areas: public facilities, sidewalks, curb ramps, and pedestrian signals. By accessing each of the maps online, Madison County will have the opportunity to assess specific points of interest. Each of the databases was developed as part of the overall ADA Transition Plan process and they contain detailed data for public facilities, sidewalks, curb ramps, and pedestrian signals.

The status of the overall compliance can be tracked and monitored by referencing each database. The final step in the inspection process is to update the GIS databases to indicate approved and completed modifications. This step includes both adjusting current points to updated existing conditions, as well as the creation of new points for areas that were not previously assessed. New points will be necessary for the installation of new curb ramps, sidewalks, pedestrian signals, and public facilities or amenities.

Furthermore, if a modification is inspected and does not meet the ADA Codes and Standards, each database allows recommendations to be submitted. The inspector is to submit the inspection form to the ADA Coordinator and enter the updated information with recommendations for the modifications that are necessary to be compliant. Once the inspection form has been signed by the inspector, the ADA Coordinator can designate who enters the information at his/her discretion.

Updating the databases is an important step in monitoring modifications in specific areas, as well as monitoring the Madison County Transition Plan as a whole. Each database was developed to provide a simple solution to tracking ADA compliance, as inspection form data is entered. The database information can be utilized to re-prioritize and monitor modifications consistently. The continual updating of ADA data, as well as ADA Codes and Standards will allow the Transition Plan to be a living document.

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APPENDIX

Definitions

Accessible Route

a continuous unobstructed path that connects all accessible elements and spaces of a building or facility; complying with Chapter 4 of ADAAG. Interior accessible routes may include corridors, floors, ramps, elevators, lifts and clear floor space at fixtures. Exterior accessible routes may include parking access aisles, curb ramps, crosswalks at vehicular ways, walks, ramps and lifts.

ADA

means and refers to the Americans with Disabilities Act as contained and explained in Title 42, Chapter 126 of the United States Code.

ADAAG

means and refers to the Americans with Disabilities Act Access Guidelines, codified at Appendix A to 28 Code of Federal Regulations Part 36 and at Appendix A to 49 Code of Federal Regulations part 37. "ADAAG Standards" means and refers to physical conditions that meet the new construction and/or alterations standards set forth in the ADAAG guidelines.

Auxiliary Aids and Services

under Titles II and III of the ADA, includes a wide range of services and devices that promote effective communication or allows access to goods and services. Examples of auxiliary aids and services for individuals who are deaf or hard of hearing include qualified interpreters, notetakers, computer-aided transcription services, written materials, telephone handset amplifiers, assistive listening systems, telephones compatible with hearing aids, closed caption decoders, open and closed captioning, telecommunications devices for deaf persons (TDDs), videotext displays, and exchange of written notes. Examples for individuals with vision impairments include qualified readers, taped texts, audio recordings, Brailled materials, large print materials, and assistance in locating items. Examples for individuals with speech impairments include TDDs, computer terminals, speech synthesizers, and communication boards.

Complaint

Complaints under Title I must be filed with the EEOC within 180 days of the date of the discrimination, or 300 days if the charge is files with a designated State or local fair employment practice agency. Lawsuits can only be filed in Federal court after an individual has received a 'right to sue' letter from the EEOC.

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Curb Ramp

a short ramp cutting through a curb or built up to it.

Detectable Warning

means and refers to truncated domes which provide a tactile surface at the transition between the curb and the street or other hazardous vehicular crossings, assisting pedestrians with Vision Disabilities in determining when they enter the street.

Disability

with respect to an individual: a physical or mental impairment that substantially limits one or more of the major life activities of such individual; a record of such an impairment; or being regarded as having such an impairment.

Discrimination on the Basis of Disability

The Americans with Disabilities Act gives civil rights protections to individuals with disabilities similar to those provided to individuals on the basis of race, color, sex, national origin, age, and religion. It guarantees equal opportunity for individuals with disabilities in public accommodations, employment, transportation, State and local government services, and telecommunications.

Essential Functions

The minimum required duties and abilities necessary to perform the tasks of the job. Essential functions of a job can often be determined by writing accurate job descriptions to determine which tasks are a major part of the job and which are not. Factors to consider include the percentage of time spent performing those duties, the qualifications required to do these tasks, and whether the job exists in order to have these duties performed.

Having a Record of Impairment

persons who have a history of, or have been classified or misclassified as having, a physical or mental impairment that substantially limits one or more major life activities. It includes persons who have had a disabling impairment but have recovered in whole or in part and are not now substantially limited. It also includes persons who have been incorrectly classified as having a disability

Impairment

A physical or mental impairment means any physiological disorder, or condition, cosmetic disfigurement, or anatomical loss affecting one or more of the following body systems: neurological, musculoskeletal, special sense organs, respiratory (including speech organs), cardiovascular, reproductive, digestive, genito-urinary, hemic and lymphatic, skin, and endocrine; or any mental or psychological disorder, such as mental retardation, organic brain syndrome, emotional or mental illness, and specific learning disabilities.

Major Life Activities

functions such as caring for oneself, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working.

Pedestrian Rights-of-Way (PROW)

means and refers to all sidewalks,as well as all curb ramps and crosswalks serving such sidewalks, and any other pathways used by pedestrians along public rights of way, including pedestrian pathways through public parking lots.

Physical or Mental Impairments

term used in the ADA definition of disability. Includes any physiological disorder or condition, cosmetic disfigurement, or anatomical loss affecting one or more body systems, such as neurological, musculoskeletal, special sense organs, respiratory (including speech organs), cardiovascular, reproductive, digestive, genitourinary, immune, circulatory, hemic, lymphatic, skin, and endocrine; or any mental or psychological disorder, such as an intellectual disability (formerly termed “mental retardation”), organic brain syndrome,

emotional or mental illness, and specific learning disabilities.

Program Accessibility

a public entity's services, programs, or activities, when viewed in their entirety, must be readily accessible to and usable by individuals with disabilities. This standard, known as program accessibility, applies to all existing district facilities.

Qualified Individual with a Disability

an individual who satisfies the requisite skill, experience, education and other job-related requirements of the employment position such individual holds or desires, and who, with or without reasonable accommodation, can perform the essential functions of such position. The ADA prohibits discrimination on the basis of disability against a qualified individual.

Reasonable Accommodation

changes or adjustments in a work or school site, program or job that makes it possible for an otherwise qualified employee or student with a disability to perform the duties or tasks required.

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Record of Impairment

persons who have a history of, or have been classified or misclassified as having, a physical or mental impairment that substantially limits one or more major life activities; includes persons who have had a disabling impairment but have recovered in whole or in part and are not now substantially limited. It also includes persons who have been incorrectly classified as having a disability

Substantial Limitations of Major Life Activities

an impairment is substantially limiting when it prevents an individual from performing a major life activity or when it significantly restricts the condition, manner, or duration under which an individual can perform a major life activity.

Undue Burden

with respect to complying with Title II or Title III of the ADA, significant difficulty or expense incurred by a covered entity, when considered in light of certain factors. These factors include: the nature and cost of the action; the overall financial resources of the site or sites involved; the number of persons employed at the site; the effect on expenses and resources; legitimate safety requirements necessary for safe operation, including crime prevention measures; or any other impact of the action on the operation of the site; the geographic separateness, and the administrative or fiscal relationship of the site or sites in question to any parent corporation or entity; if applicable, the overall financial resources of any parent corporation or entity; the overall size of the parent corporation or entity with respect to the number of its employees; the number, type, and location of its facilities; and if applicable, the type of operation or operations of any parent corporation or entity, including the composition, structure, and functions of the workforce of the parent corporation or entity.

ORDINANCE NO. 2012-BC-O-11

AN ORDINANCE ESTABLISHING AMERICANS WITH DISABILITIES ACT TITLE II GRIEVANCE PROCEDURES

WHEREAS, in accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), Madison County will not discriminate against qualified individuals with disabilities on the basis of disability in its access to services, programs, or activities; and

WHEREAS, the Madison County Board of Commissioners has determined that it is in the best interests of the citizens of Madison County and those persons seeking to participate in Madison County programs, services, and activities, to adopt such requirements; and

NOW, THEREFORE, BE IT ORDAINED BY Madison County, Indiana, as follows:

Employment

Madison County does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations as outlined by the U S Equal Employment Opportunity Commission under Title I of the ADA.

Effective Communication

Madison County will, upon request, provide appropriate aids and services leading to effective participation for people with disabilities to participate equally in all of its programs, services, and activities. Anyone who requires an auxiliary aid or service for effective participation or modification of policies or procedures to participate in a service, program, or activity, should contact the office of the Human Resources for Madison County, Indiana, as soon as possible, but no later than forty-eight (48) hours before the scheduled event.

Modification to Policies and Procedures

The Madison County Human Resources Director will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. The ADA does not require the Madison County Human Resources Director to take any action that would fundamentally alter the nature of its services or programs or impose an undue financial or administrative burden to the Madison County Human Resources Director. Grievances regarding a service, program, or activity of the Madison County Human Resources Director, that is not accessible to persons with disabilities should be directed to the office of Human Resources for Madison County, Indiana and use the appropriate grievance procedure form.

Madison County will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or

reasonable modifications of policy, such as retrieving items from locations that are open to the public, but are not accessible to persons who use wheelchairs.

Procedures

Madison County has adopted an internal grievance procedure providing for prompt and equitable resolution of complaints alleging any action prohibited by the U S Department of Justice regulations implementing Title II of the Americans with Disabilities Act ("ADA"). title II states, in part, that "no otherwise qualified disabled individual shall, solely by reason of such disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination in programs, services, or activities sponsored by a public entity".

Step One: File the Grievance
Complete the Madison County Grievance Form. Grievance Form can be found on the Madison County, Indiana website **(www.madisoncty.com)** or in the ADA Coordinator's office. A grievance may be communicated in writing, by e-mail, by fax or by telephone, but must follow the format of the Madison County Grievance Form.

A grievance concerning the accessibility of Madison County services, programs or activities should be addressed to:

Human Resources/Risk Manager. The position is currently held by Shawn Swindell, ADA Coordinator, 16 E. 9th Street, Anderson, Indiana 46016, Telephone: (765) 641-9478, Facsimile: (765) 641-9578, email: sswindell@MadisonCounty.In.Gov.

Step Two: Acknowledgment
A grievance should be filed within 90 days after the grievant party becomes aware of the alleged violation. The ADA Coordinator will send an Acknowledgment of receipt of the grievance within 12 working days.

Step Three: Informal Resolution
Following the filing of a grievance, the ADA Coordinator shall determine whether, and to what extent, an investigation of the grievance is warranted. Any resulting investigation shall be conducted by the ADA Coordinator or his/her designee. A thorough investigation affords all interested persons and their representatives an opportunity to submit evidence relevant to a grievance. The ADA Coordinator will complete the investigation within 60 calendar days of receipt of the grievance. If appropriate, the ADA Coordinator will arrange to meet with the grievant to discuss the matter and attempt to reach an informal resolution of the grievance. Any informal resolution of the grievance shall be documented in the ADA Coordinator file and the case will be closed.

Step Four: Written determination
If an informal resolution of the grievance is not reached in Step 3, within 60 calendar days of receipt of the grievance, a written determination as to the validity of the complaint, and description of the resolution, if appropriate, shall be forwarded by the ADA Coordinator to the Executive Officer for approval.

Step Five: Final determination and resolution

The ADA Coordinator shall communicate the determination and resolution to the grievant within 90 calendar days of receipt of the grievance, unless the Executive Officer authorizes additional time for further consideration of the grievance. Any authorized extension of time will be communicated to the grievant. Any request for reconsideration of the response to the grievance shall be at the discretion of the Executive Officer.

If the grievant is not satisfied with the Human Resource Director's handling of the grievance at any stage of the process, or does not wish to file a grievance through Madison County ADA Title II Grievance Procedures, the grievant may file a complaint directly with the U. S. Department of Justice or other appropriate state or federal agency. Use of the Madison County grievance procedure is not a prerequisite to the pursuit of other remedies.

The resolution of any specific grievance will require consideration of varying circumstances, such as the specific nature of the disability; the nature of the access to services, programs, or facilities at issue, the essential eligibility requirements for participation; the health and safety of others; and the degree to which an accommodation would constitute a fundamental alteration to the service, program or facility, or cause an undue hardship to Madison County. Accordingly, the resolution by Madison County of any one grievance does not constitute a precedent upon which Madison County is bound or upon which other complaining parties may rely.

File Maintenance

The Madison County ADA Coordinator shall maintain ADA Grievance files for three years.

THE BOARD OF COMMISSIONERS
OF THE COUNTY OF MADISON

John Richwine, President

Steffanie Owens, Commissioner

Jeff Hardin, Commissioner

ATTEST:

Kathy Stoops-Wright
Auditor of Madison County, Indiana

JAMES W. WILSON/#1286-48
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Madison County\ordinances\Ordinance ADA 10-29-12/sb

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Program Contacts / ADA Coordinator

Madison County ADA Coordinator:

Shawn Swindell
16 East 9th Street
Anderson, Indiana 46016
(765) 641.9652

Public Facilities

Analysis Priority and Timeline Methodology

Modification Priority

Low	
Moderate	
High	

The color coding classification system defines the necessity of each modification. The years define the timeline for completion of such a modification based on the project difficulty. Therefore, although a modification may be defined as a low priority, it could be designated as a project for completion within any range of time from one to five years. Low priorities that can attain compliance with simple adjustments are defined as a short term project, due for completion within one year. However, some modifications are low priority because they are nearly compliant despite the fact that they would be very difficult to complete and may be defined as a long term project for full compliance. For example, if the path from an accessible parking space to the accessible entrance is 45 inches wide and the standard is 48 inches wide, the priority would be low for modification while the timeline for the project would be five plus years. The time allotted is greater than the usual time for modification because the project is a high cost with very little benefit.

Public Facility Modifications

Facility: Government Center - Exterior and Entry

Item/Location	Standard	Existing Condition	Modification	Years
Parking	Accessible spaces (1 for every 25 inaccessible) closest to door	3 accessible spaces, 3 van accessible; closest to entryway; marked with International Symbol of Accessibility; 125' from entry	No modifications necessary at this time.	
On-street Parking	Accessible spaces closest to door; space for unloading	Accessible parking closest to entry on-street (13 spaces); not clear of obstacles for van lifts	No modifications necessary at this time.	
Accessible Entrance	Pathway from accessible space to entry free of obstructions, stairs, and min 48" wide	Pathway from accessible space to entry is free of obstructions and stairs, firm/sturdy, and 108" wide with 54" curb cuts	No modifications necessary at this time.	
Clearance and Ramps (south of parking entry from Meridian)	8.3% max slope, tactile strip, 5x5' top landing, 4x4' bottom landing, and level, contiguous grade break	8.0% slope; 5x5' landing; perpendicular and contiguous grade break with tactile strip; necessary for access to building from parking; 16" depth of strip from curb	No modifications necessary at this time.	
Clearance and Ramps (west ramp between 8th and 9th along Meridian)	8.3% max slope, tactile strip, 5x5' top landing, 4x4' bottom landing, and level, contiguous grade break	5.3% slope; 5x5' landing; perpendicular and contiguous grade break with tactile strip; necessary for access to building from parking; 15" depth of strip from curb	No modifications necessary at this time.	
Clearance and Ramps (east ramp between 8th and 9th along Meridian)	8.3% max slope, tactile strip, 5x5' top landing, 4x4' bottom landing, and level, contiguous grade break	9.5% slope; 5x5' landing; perpendicular and contiguous grade break with tactile strip; necessary for access to building from parking and on-street parking; 12" depth of strip from curb	Decrease run slope.	2-3
Clearance and Ramps (NE Meridian and 9th along Meridian)	8.3% max slope, tactile strip, 5x5' top landing, 4x4' bottom landing, and level, contiguous grade break	8.0% slope; no 5x5' landing; contiguous grade break not perpendicular with tactile strip; necessary for access to building from parking; 12" depth of strip from curb. No flat landing without slope within 6' of ramp	Provide 5x5' landing at top of ramp. Re-install tactile strip so ramp is perpendicular to Meridian St.	3-5

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Clearance and Ramps (NE Meridian and 9th along 9th)	8.3% max slope, tactile strip, 5x5' top landing, 4x4' bottom landing, and level, contiguous grade break	6.6% slope; no 5x5' landing; contiguous grade break not perpendicular with tactile strip; necessary for access to building from on-street parking; 13" depth of strip from curb. No flat landing without slope within 6' of ramp	Provide 5x5' landing at top of ramp.	3-5
Clearance and Ramps (NW 9th and Main)	8.3% max slope, tactile strip, 5x5' top landing, 4x4' bottom landing, and level, contiguous grade break	6.8% slope; 5x5' landing; perpendicular and contiguous grade break without tactile strip; necessary for access to building from on-street parking	Install tactile strip.	2-3
Entrance	Accessible entry available and marked, including on all inaccessible entries. Min door width 32", max threshold 0.5", usable with closed fist.	Accessible entry marked; door opening width 41", 29" pull side clearance, 0.5" threshold, 30" high door handle that is button automated and operable with a closed fist; door requires less than 5 lbs. of force to open	No modifications necessary at this time. Could upgrade/replace automated entry system, to improve opening speeds.	3-5

Facility: Government Center – First Floor

Item/Location	Standard	Existing Condition	Modification	Years
Access to Services (main hallway)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36".	Directly accessible, with access to all public spaces, 130" wide path.	No modifications necessary at this time.	
Access to Services (Room 101)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36".	Directly accessible, with access to all public spaces, 31" wide path.	Provide access path at least 36" wide to all public spaces.	1
Access to Services (Room 104)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36".	Directly accessible, with access to all public spaces, 53" wide path.	No modifications necessary at this time.	
Access to Services (Hallway to Treasurer's Office)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36".	Directly accessible, with access to all public spaces, 121" wide path.	No modifications necessary at this time.	

Floors (main lobby)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges; height of reach 41”, step risers 7”, handrail perimeter 5”	No modifications necessary at this time.	
Floors (Room 100)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges	No modifications necessary at this time.	
Floors (Room 101)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges	No modifications necessary at this time.	
Floors (Room 104)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges	No modifications necessary at this time.	
Floors (Room 110)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges; step risers 7”, handrail perimeter 6”	No modifications necessary at this time.	
Doors (Room 100)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 33”; 13” of wall clearance; door handle 39” high and not operable with closed fist	Replace handle to be operable with a closed fist; reduce weight/ resistance; increase pull side wall clearance (switch opening direction).	1-2
Doors (Room 103)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 31”; 31” of wall clearance; door handle 39” high and not operable with closed fist	Replace handle to be operable with a closed fist; reduce weight/resistance; increase door width.	3-5

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Doors (Room 104)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 34”; 24” of wall clearance; door handle 40” high and not operable with closed fist	Replace handle to be operable with a closed fist; reduce weight/ resistance.	1
Doors (Room 105)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 34”; 18”+ of wall clearance; door handle 39” high and not operable with closed fist	Replace handle to be operable with a closed fist; reduce weight/ resistance.	1
Doors (Room 105, interior door)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 29”; 18”+ of wall clearance; door handle 39” high and not operable with closed fist	Replace handle to be operable with a closed fist; remove obstructions from doorway.	3-5
Doors (Room 108)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 36”; 24” of wall clearance; door handle 41” high and not operable with closed fist	Replace handle to be operable with a closed fist; reduce weight/ resistance.	1
Doors (Room 108, interior)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 32”; 18”+ of wall clearance; door handle 40” high and not operable with closed fist	Replace handle to be operable with a closed fist.	1
Doors (Room 109)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 36”; 6” of wall clearance; door handle 40” high and not operable with closed fist	Replace handle to be operable with a closed fist; reduce weight/ resistance; increase pull side wall clearance (switch opening direction).	1-2
Doors (Treasurer)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 51”; 29” of wall clearance; door handle 37” high and operable with closed fist	No modifications necessary at this time.	

Doors (left commissioner court)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 36”; 24” of wall clearance; door handle 31” high and not operable with closed fist	Replace handle to be operable with a closed fist; reduce weight/ resistance.	1
Doors (right commissioner court)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 36”; 24” of wall clearance; door handle 31” high and not operable with closed fist	Replace handle to be operable with a closed fist; reduce weight/ resistance.	1
Doors (to stairs)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 33”; 18”+ of wall clearance; door handle 42” high and not operable with closed fist	Replace handle to be operable with a closed fist.	1
Seats, Tables, Counters (Room 100)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	Spaces available for wheelchair seating but not designated; 28” table height; 27” knee height; 17” knee depth	Provide designated wheelchair space.	1
Seats, Tables, Counters (Room 101)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	42” counter height	Provide 28-34” high counter or alternative programmatic function.	1
Seats, Tables, Counters (Room 108)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	Spaces available for wheelchair seating but not designated; 30” table height; 25” knee height; 24” knee depth	Provide at least 1 handicap accessible table with wheelchair seating space.	1-2
Seats, Tables, Counters (Room 109)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	39” counter height	Provide 28-34” high counter or alternative programmatic function.	1
Seats, Tables, Counters (Room 110)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	33” width of aisles; no spaces available for wheelchair seating	Provide at least 2 handicap designated seating spaces; increase aisle width to 36”.	3-5
Visual Characteristics	Contrasting background and lettering, non-script typeface, non-glare finish, with Braille	Sign finish has glare; letters and background do contrast and are not script; no braille lettering	Include braille for signage; use non-glare finish.	1-2

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Drinking Fountain	Clear space 30x48”, max sink depth 19”, max fountain height 36”, min 27” apron, min 8” knee depth, operable with closed fist.	Drinking fountain 34” high; 27” high fountain apron; operable with a closed fist; knee depth 19”	No modifications necessary at this time.	

Facility: Government Center – Second Floor

Item/Location	Standard	Existing Condition	Modification	Years
Access to Services (main hallway)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36”.	Directly accessible, with access to all public spaces, 134” wide path	No modifications necessary at this time.	
Access to Services (Room 211)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36”.	Directly accessible, with access to all public spaces, 51” wide path.	No modifications necessary at this time.	
Access to Services (Hallway to Voter Registration and Clerk)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36”.	Directly accessible, with access to all public spaces, 48” wide path.	No modifications necessary at this time.	
Floors (main lobby)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges; height of reach 41”, step risers 7”, handrail perimeter 5”	No modifications necessary at this time.	
Floors (Room 200)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges, threshold 0.5”	No modifications necessary at this time.	
Floors (Room 203)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges, threshold 0.5”	No modifications necessary at this time.	

Floors (Room 204)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges, threshold 0.5”	No modifications necessary at this time.	
Floors (Room 205)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges, threshold 0.5”	No modifications necessary at this time.	
Floors (Hallway to room 213)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges	No modifications necessary at this time.	
Doors (Room 200)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 34”; 26” of wall clearance; door handle 40” high and not operable with closed fist	Replace handle to be operable with a closed fist; increase door width.	3-5
Doors (Room 201)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 34”; 18”+ of wall clearance; door handle 40” high and not operable with closed fist	Replace handle to be operable with a closed fist; reduce weight/ resistance.	1
Doors (Room 202)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 33”; 3” of wall clearance; door handle 40” high and not operable with closed fist	Replace handle to be operable with a closed fist; increase pull side wall clearance (switch opening direction).	1-2
Doors (Room 204)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 35”; 18”+ of wall clearance; door handle 40” high and not operable with closed fist	Replace handle to be operable with a closed fist.	1

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Doors (Room 206)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 35”; 18”+ of wall clearance; door handle 40” high and not operable with closed fist	Replace handle to be operable with a closed fist.	1
Doors (Room 208)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 34”; 1” of wall clearance; door handle 41” high and not operable with closed fist	Replace handle to be operable with a closed fist; increase pull side wall clearance (switch opening direction).	1-2
Doors (Room 211)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 35”; 3” of wall clearance; door handle 40” high and not operable with closed fist	Replace handle to be operable with a closed fist; increase pull side wall clearance (switch opening direction).	1-2
Doors (Clerk’s Office)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 50”; 28” of wall clearance; door handle 37” high and operable with closed fist	No modifications necessary at this time.	
Doors (Advocacy Services)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 30”; 11” of wall clearance; door handle 41” high and not operable with closed fist	Replace handle to be operable with a closed fist; increase pull side wall clearance; increase door width.	3-5
Seats, Tables, Counters (Room 200)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	44” high counter	Provide 28-34” high counter or alternative programmatic function.	1
Seats, Tables, Counters (Room 202)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	46” counter height	Provide 28-34” high counter or alternative programmatic function.	1
Seats, Tables, Counters (Room 204)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	46” counter height	Provide 28-34” high counter or alternative programmatic function.	1

Seats, Tables, Counters (Room 205)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	46” counter height	Provide 28-34” high counter or alternative programmatic function.	1
Seats, Tables, Counters (Room 207)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	42” counter height	Provide 28-34” high counter or alternative programmatic function.	1
Seats, Tables, Counters (Room 213)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	42” counter height	Provide 28-34” high counter or alternative programmatic function.	1
Seats, Tables, Counters (Voter Registration)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	43” counter height	Provide 28-34” high counter or alternative programmatic function.	1
Visual Characteristics	Contrasting background and lettering, non-script typeface, non-glare finish, with Braille	Sign finish has glare; letters and background do contrast and are not script; no braille lettering	Include braille for signage; use non-glare finish.	1-2
Drinking Fountain	Clear space 30x48”, max sink depth 19”, max fountain height 36”, min 27” apron, min 8” knee depth, operable with closed fist.	Drinking fountain 34” high; 27” high fountain apron; operable with a closed fist; knee depth 19”	No modifications necessary at this time.	
Restrooms (Men’s)	Accessible bathroom available and marked with International Handicapped Symbol, min 32” door opening, 48” max door handle, min 36” path to fixtures, max 5 lbs. door force, 5x5’ stall, grab bars, 17-19” toilet seat height. Sinks have clear space 30x48”, max depth 19”, max height 34”, min 29” apron, min 19” knee depth, max 48” high soap/dryer, max 40” high mirror.	Accessible restroom available and marked with International Symbol of Accessibility; 31” door width; door requires more than 5 lbs. force to open; door handle 38” high and operable with closed fist; 42” wide path to fixtures; less than 5x5’ clearance; grab bars installed; toilet seat 16” high. Sink clearance greater than 30x48”; 14” sink depth; 16” knee depth; 32” sink height; 31” sink apron; soap/dryer reachable; mirror 48” high	Increase door width; reduce weight/resistance; increase stall clearance to 5x5’; raise toilet seat between 1 and 3”; increase knee depth; lower mirror.	3-5

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Restrooms (Women's)	Accessible bathroom available and marked with International Handicapped Symbol, min 32" door opening, 48" max door handle, min 36" path to fixtures, max 5 lbs. door force, 5x5' stall, grab bars, 17-19" toilet seat height. Sinks have clear space 30x48", max depth 19", max height 34", min 29" apron, min 19" knee depth, max 48" high soap/dryer, max 40" high mirror.	Accessible restroom available and marked with International Symbol of Accessibility; 31" door width; door requires more than 5 lbs. force to open; door handle 38" high and operable with closed fist; 43" wide path to fixtures; less than 5x5' clearance; grab bars installed; toilet seat 15" high. Sink clearance greater than 30x48"; 14" sink depth; 18" knee depth; 32" sink height; 27" sink apron; soap/dryer reachable; mirror 44" high	Increase door width; reduce weight/resistance; increase stall clearance to 5x5'; raise toilet seat between 2 and 4"; increase knee depth; lower mirror.	3-5

Facility: Government Center – Third Floor

Item/Location	Standard	Existing Condition	Modification	Years
Access to Services (main hallway)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36".	Directly accessible, with access to all public spaces, 64" wide path.	No modifications necessary at this time.	
Access to Services (Room 300)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36".	Directly accessible, with access to all public spaces, 54" wide path.	No modifications necessary at this time.	
Access to Services (Room 300 office hallway)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36".	Directly accessible, with access to all public spaces, 57" wide path.	No modifications necessary at this time.	
Access to Services (Room 301)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36".	Directly accessible, with access to all public spaces, 130" wide path.	No modifications necessary at this time.	
Access to Services (Room 302)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36".	Directly accessible, with access to all public spaces, 47" wide path.	No modifications necessary at this time.	
Access to Services (Room 302 to Jury)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36".	Directly accessible, with access to all public spaces, 44" wide path.	No modifications necessary at this time.	

Access to Services (Room 303)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36”.	Directly accessible, with access to all public spaces, 50” wide path.	No modifications necessary at this time.	
Access to Services (Hallway behind room 304)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36”.	Directly accessible, with access to all public spaces, 41” wide path.	No modifications necessary at this time.	
Access to Services (Room 307)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36”.	Directly accessible, but does not have access to all public spaces, 30” wide path.	Provide access path at least 36” wide to all public spaces.	3-5
Access to Services (Room 307 Hallway)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36”.	Directly accessible, with access to all public spaces, 43” wide path.	No modifications necessary at this time.	
Access to Services (to Circuit Courts 4 and 5)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36”.	Directly accessible, with access to all public spaces, 66” wide path.	No modifications necessary at this time.	
Access to Services (Hallway)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36”.	Directly accessible, with access to all public spaces, 41” wide path.	No modifications necessary at this time.	
Access to Services (Hallway to offices)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36”.	Directly accessible, with access to all public spaces, 41” wide path.	No modifications necessary at this time.	
Floors (main lobby)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges; height of reach 42”, step risers 7”, handrail perimeter 6”	No modifications necessary at this time.	
Floors (Room 300)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges, threshold 0.5”	No modifications necessary at this time.	

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Floors (Room 301 waiting area)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges, threshold 0.25”	No modifications necessary at this time.	
Floors (Room 303)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges, threshold 0.25”	No modifications necessary at this time.	
Floors (Room 304)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges, threshold 0.25”	No modifications necessary at this time.	
Floors (Room 304 offices)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges	No modifications necessary at this time.	
Floors (Room 306)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges; threshold 0.25”; step riser 7”	No modifications necessary at this time.	
Floors (Room 307 Hallway)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges	No modifications necessary at this time.	
Floors (Room 307 court)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges; step riser 6”; threshold 0.25”	No modifications necessary at this time.	

Doors (Room 300)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 35”; 18”+ of wall clearance; door handle 41” high and not operable with closed fist	Replace handle to be operable with a closed fist.	1
Doors (Room 300 offices)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 29”; 14” of wall clearance; door handle 41” high and not operable with closed fist	Replace handle to be operable with a closed fist; increase door width; increase pull side wall clearance of some.	3-5
Doors (Room 301)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 35”; 18”+ of wall clearance; door handle 42” high and not operable with closed fist	Replace handle to be operable with a closed fist.	1
Doors (Room 301 offices)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 3[illegible]; 18”+ of wall clearance; door handle 41” high and not operable with closed fist	Replace handle to be operable with a closed fist; increase door width.	3-5
Doors (Room 302 jury room)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 33”; 18”+ of wall clearance; door handle 41” high and not operable with closed fist	Replace handle to be operable with a closed fist.	1
Doors (Room 303)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 33”; 18”+ of wall clearance; door handle 41” high and not operable with closed fist	Replace handle to be operable with a closed fist; reduce weight/ resistance.	1
Doors (Room 304 meeting room)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 29”; 9” of wall clearance; door handle 41” high and not operable with closed fist	Replace handle to be operable with a closed fist; increase door width; increase pull side wall clearance.	3-5

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Doors (Room 304 break room)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 33”; 36” of wall clearance; door handle 42” high and not operable with closed fist	Replace handle to be operable with a closed fist.	1
Doors (Room 305)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 33”; 21” of wall clearance; door handle 41” high and not operable with closed fist	Replace handle to be operable with a closed fist; reduce weight/ resistance.	1
Doors (Room 306 2nd entrance)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 31”; 32” of wall clearance; door handle 40” high and not operable with closed fist	Replace handle to be operable with a closed fist; increase door width.	3-5
Doors (Room 306 jury entrance)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 35”; 36” of wall clearance; door handle 42” high and not operable with closed fist	Replace handle to be operable with a closed fist.	1
Doors (Room 307)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 34”; 10” of wall clearance; door handle 40” high and not operable with closed fist	Replace handle to be operable with a closed fist; reduce weight/ resistance; increase pull side wall clearance (switch opening direction).	1-2
Doors (Room 307 Court)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 34”; 18”+ of wall clearance; door handle 41” high and not operable with closed fist	Replace handle to be operable with a closed fist.	1
Doors (Room 311)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 34”; 21” of wall clearance; door handle 40” high and not operable with closed fist	Replace handle to be operable with a closed fist.	1

Doors (Prosecutor's Conference Room and offices)	Max 5 lbs. force to open and 48" door handle, min 32" door opening, 18" wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 29"; 18"+ of wall clearance; door handle 41" high and not operable with closed fist	Replace handle to be operable with a closed fist; increase door widths (all office doors the same).	3-5
Doors (Circuit Court 4 from office)	Max 5 lbs. force to open and 48" door handle, min 32" door opening, 18" wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 36"; 5" of wall clearance; door handle 41" high and not operable with closed fist	Replace handle to be operable with a closed fist; reduce weight/ resistance; increase pull side wall clearance (switch opening direction).	1-2
Seats, Tables, Counters (Room 300 Counters)	Space available for wheelchair seating, counter and table height 28-34", knee height min 27"	41" counter heights	Provide 28-34" high counter or alternative programmatic function.	1
Seats, Tables, Counters (Room 301 Conference table)	Space available for wheelchair seating, counter and table height 28-34", knee height min 27"	Spaces available for wheelchair seating but not designated; 29" table height; 28" knee height; 33" knee depth	Provide/mark at least 1 accessible seat.	1
Seats, Tables, Counters (Room 301 counter)	Space available for wheelchair seating, counter and table height 28-34", knee height min 27"	41" counter height.	Provide 28-34" high counter or alternative programmatic function.	1
Seats, Tables, Counters (Room 302, jury table)	Space available for wheelchair seating, counter and table height 28-34", knee height min 27"	Spaces available for wheelchair seating but not designated; 28" table height; 27" knee height; 23" knee depth	Provide/mark at least 1 accessible seat.	1
Seats, Tables, Counters (Room 302, prosecutor/defendant table)	Space available for wheelchair seating, counter and table height 28-34", knee height min 27"	Spaces available for wheelchair seating but not designated; 31" table height; 27" knee height; 34" knee depth	No modifications necessary at this time.	
Seats, Tables, Counters (Room 304 counter)	Space available for wheelchair seating, counter and table height 28-34", knee height min 27"	42" counter height	Provide 28-34" high counter or alternative programmatic function.	1
Seats, Tables, Counters (Room 304 meeting room)	Space available for wheelchair seating, counter and table height 28-34", knee height min 27"	Spaces available for wheelchair seating but not designated; 29" table height; 27" knee height; 20" knee depth	Provide designated wheelchair space.	1

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Seats, Tables, Counters (Room 304 break room)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	Spaces available for wheelchair seating but not designated; 29” table height; 27” knee height; 20” knee depth	Provide designated wheelchair space.	1
Seats, Tables, Counters (Room 306)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	Fixed seating aisle width 66”; space for wheelchair seating but not designated; 30” table height; 27” knee height; 31” knee depth	Provide designated wheelchair space.	1
Seats, Tables, Counters (Room 307 Court)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	Spaces available for wheelchair seating but not designated; 29” table height; 25” knee height; 21” knee depth	Provide designated wheelchair space and at least one accessible table for prosecutor/ defendant.	1-2
Seats, Tables, Counters (Room 307 witness stand)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	Spaces available for wheelchair seating but not designated; 32” table height; 30” knee height; 31” knee depth; 41” knee width	No modifications necessary at this time.	
Seats, Tables, Counters (Prosecutor’s Counter)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	42” counter height	Provide 28-34” high counter or alternative programmatic function.	1
Seats, Tables, Counters (Clerk’s Office counter)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	38” counter height	Provide 28-34” high counter or alternative programmatic function.	1
Visual Characteristics	Contrasting background and lettering, non-script typeface, non-glare finish, with Braille	Sign finish has glare; letters and background do contrast and are not script; no braille lettering	Include braille for signage; use non-glare finish.	1-2
Drinking Fountain	Clear space 30x48”, max sink depth 19”, max fountain height 36”, min 27” apron, min 8” knee depth, operable with closed fist.	Drinking fountain 34” high; 27” high fountain apron; operable with a closed fist; knee depth 19”	No modifications necessary at this time.	

Restrooms (Room 302, jury restroom)	Accessible bathroom available and marked with International Handicapped Symbol, min 32” door opening, 48” max door handle, min 36” path to fixtures, max 5 lbs. door force, 5x5’ stall, grab bars, 17-19” toilet seat height. Sinks have clear space 30x48”, max depth 19”, max height 34”, min 29” apron, min 19” knee depth, max 48” high soap/dryer, max 40” high mirror.	No accessible restroom available; 26” door width; door requires less than 5 lbs. force to open; door handle 42” high and not operable with closed fist; 32” wide path to fixtures; less than 5x5’ clearance; grab bars not installed; toilet seat 20” high. Sink clearance greater than 30x48”; sink not operable with closed fist; 16” sink depth; 0” knee depth; 30” sink height; 0” sink apron; soap/dryer not reachable; mirror 47” high	Focus renovations on men’s restroom as it is more feasible for ADA compliance. Widen doorway; replace door handle to be operable with closed fist; install grab bars; decrease height of toilet seat; replace and move sink to provide knee access and 5x5’ stall clearance; replace sink hardware; lower soap/dryer and mirror. Mark with International Symbol of Accessibility once changes complete.	3-5

Facility: Government Center – Fourth Floor

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Item/Location	Standard	Existing Condition	Modification	Years
Access to Services (main hallway)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36”.	Directly accessible, with access to all public spaces, 64” wide path.	No modifications necessary at this time.	
Access to Services (Room 400)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36”.	Directly accessible, with access to all public spaces, 81” wide path	No modifications necessary at this time.	
Access to Services (Room 401)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36”.	Directly accessible, with access to all public spaces, 48” wide path.	No modifications necessary at this time.	
Access to Services (Room 403)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36”.	Directly accessible, with access to all public spaces, 48” wide path.	No modifications necessary at this time.	
Access to Services (Room 404)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36”.	Directly accessible, with access to all public spaces, 39” wide path.	No modifications necessary at this time.	

Access to Services (Room 406)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36”.	Directly accessible, with access to all public spaces, 45” wide path.	No modifications necessary at this time.	
Access to Services (Room 407 hallway)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36”.	Directly accessible, with access to all public spaces, 31” wide path.	Provide access path at least 36” wide to all public spaces.	3-5
Access to Services (Room 409)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36”.	Directly accessible, with access to all public spaces, 39” wide path.	No modifications necessary at this time.	
Access to Services (Hallway to circuit courts)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36”.	Directly accessible, with access to all public spaces, 77” wide path.	No modifications necessary at this time.	
Access to Services (Hallway to Hearing room A and B)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36”.	Directly accessible, with access to all public spaces, 71” wide path.	No modifications necessary at this time.	
Floors (main lobby)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges; height of reach 42”, step risers 7”, handrail perimeter 6”; threshold 0.5”	No modifications necessary at this time.	
Floors (Room 400)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges	No modifications necessary at this time.	
Floors (Room 401)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring is not securely attached at the edges	Secure flooring, providing thresholds where necessary.	1-2
Floors (Room 402)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges; height of step riser 7”; threshold 0.25”	No modifications necessary at this time.	

Floors (Room 403)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges; height of reach 48”; carpet bubbling	Ensure carpet is smooth and will not cause hindrance.	1-2
Floors (Room 404)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges	No modifications necessary at this time.	
Floors (Room 406)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges	No modifications necessary at this time.	
Floors (Room 407)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges	No modifications necessary at this time.	
Floors (Room 408)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges; height of step riser 8”, threshold 0.5”	Lower step riser for witness stand 1”. Provide alternative route or ramp for wheelchair access.	3-5
Floors (Room 411)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges; height of step riser 7”	No modifications necessary at this time.	
Doors (Room 400)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 29”; 18”+ of wall clearance; door handle 41” high and not operable with closed fist	Replace handle to be operable with a closed fist; increase door width.	3-5

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Doors (Room 400 offices)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 29”; 18” of wall clearance; door handle 41” high and not operable with closed fist	Replace handle to be operable with a closed fist; increase door width.	3-5
Doors (Room 401)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 33”; 18”+ of wall clearance; door handle 41” high and not operable with closed fist	Replace handle to be operable with a closed fist; reduce weight/ resistance.	1
Doors (Room 401 offices a and b)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 29”; 18”+ of wall clearance; door handle 40” high and not operable with closed fist	Replace handle to be operable with a closed fist; increase door width.	3-5
Doors (Room 401 office c)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 29”; 8” of wall clearance; door handle 40” high and not operable with closed fist	Replace handle to be operable with a closed fist; increase door width; increase pull side wall clearance (switch opening direction).	3-5
Doors (Room 402 east)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 36”; 18”+ of wall clearance; door handle 37” high and operable with closed fist	Reduce weight/resistance.	1
Doors (Room 402 west)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 35”; 23” of wall clearance; door handle 37” high and operable with closed fist	Reduce weight/resistance.	1
Doors (Room 402 2nd entry)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 33”; 18”+ of wall clearance; door handle 42” high and not operable with closed fist	Replace handle to be operable with a closed fist.	1

Doors (Room 403)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 33”; 18”+ of wall clearance; door handle 41” high and not operable with closed fist	Replace handle to be operable with a closed fist; reduce weight/ resistance.	1
Doors (Room 403 offices)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 29”; 30” of wall clearance; door handle 40” high and not operable with closed fist	Replace handle to be operable with a closed fist; increase door width.	3-5
Doors (Room 404)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 36”; 17” of wall clearance; door handle 41” high and not operable with closed fist	Replace handle to be operable with a closed fist; reduce weight/re-sistance; increase pull side wall clearance.	1-2
Doors (Jury room 404)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 29”; 18”+ of wall clearance; door handle 41” high and not operable with closed fist	Replace handle to be operable with a closed fist; increase door width.	3-5
Doors (Room 405 east)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 36”; 18”+ of wall clearance; door handle 38” high and operable with closed fist	Reduce weight/resis-tance.	1
Doors (Room 405 west)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 36”; 18”+ of wall clearance; door handle 37” high and operable with closed fist	Reduce weight/resis-tance.	1
Doors (Room 406)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 36”; 40” of wall clearance; door handle 41” high and not operable with closed fist	Replace handle to be operable with a closed fist; reduce weight/ resistance.	1

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Doors (Jury room 406)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 29”; 18”+ of wall clearance; door handle 41” high and not operable with closed fist	Replace handle to be operable with a closed fist; increase door width.	3-5
Doors (Room 407)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 35”; 17” of wall clearance; door handle 40” high and not operable with closed fist	Replace handle to be operable with a closed fist; reduce weight/resistance; increase pull side wall clearance.	1-2
Doors (Jury room 407)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 29”; 18”+ of wall clearance; door handle 41” high and not operable with closed fist	Replace handle to be operable with a closed fist; increase door width.	3-5
Doors (Room 408 east)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 35”; 18”+ of wall clearance; door handle 37” high and operable with closed fist	Reduce weight/resistance.	1
Doors (Room 408 west)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 35”; 14” of wall clearance; door handle 37” high and operable with closed fist	Reduce weight/resistance.	1
Doors (Room 409)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 35”; 42” of wall clearance; door handle 40” high and not operable with closed fist	Replace handle to be operable with a closed fist; reduce weight/resistance.	1
Doors (Jury room 409)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 30”; 18”+ of wall clearance; door handle 41” high and not operable with closed fist	Replace handle to be operable with a closed fist; increase door width.	3-5

Doors (Room 411 east)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 35”; 18”+ of wall clearance; door handle 37” high and operable with closed fist	Reduce weight/resistance.	1
Doors (Room 411 west)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 35”; 18”+ of wall clearance; door handle 37” high and operable with closed fist	Reduce weight/resistance.	1
Doors (Room 413)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 34”; 6” of wall clearance; door handle 41” high and not operable with closed fist	Replace handle to be operable with a closed fist; reduce weight/resistance; increase pull side wall clearance (switch opening direction).	1-2
Doors (Room 415)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 35”; 42” of wall clearance; door handle 41” high and not operable with closed fist	Replace handle to be operable with a closed fist; reduce weight/resistance; increase door width.	3-5
Doors (Room 417)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 36”; 32” of wall clearance; door handle 40” high and not operable with closed fist	Replace handle to be operable with a closed fist; reduce weight/resistance.	1
Doors (Room 419)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 33”; 15” of wall clearance; door handle 40” high and not operable with closed fist	Replace handle to be operable with a closed fist; reduce weight/resistance; increase pull side wall clearance.	1-2
Doors (Hearing room A)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 35”; 33” of wall clearance; door handle 41” high and not operable with closed fist	Replace handle to be operable with a closed fist.	1

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Doors (Hearing room B)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 35”; 30” of wall clearance; door handle 41” high and not operable with closed fist	Replace handle to be operable with a closed fist.	1
Doors (Hearing room D)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 33”; 18”+ of wall clearance; door handle 40” high and not operable with closed fist	Replace handle to be operable with a closed fist.	1
Seats, Tables, Counters (Room 401 counter)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	43” counter height	Provide 28-34” high counter or alternative programmatic function.	1
Seats, Tables, Counters (Room 402)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	Fixed seating aisle 46” wide; spaces not available for wheelchair seating; 30” table height; 25” knee height; 19” knee depth	Provide at least 1 handicap accessible table with wheelchair seating space; designate wheelchair seating.	1-2
Seats, Tables, Counters (Room 404 jury table)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	Spaces available for wheelchair seating but not designated; 29” table height; 28” knee height; 24” knee depth	Provide/mark at least 1 accessible seat.	1
Seats, Tables, Counters (Room 405)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	Fixed seating aisle 45” wide; spaces not available for wheelchair seating; 30” table height; 28” knee height; 19” knee depth	Provide/mark at least 1 accessible seat.	1
Seats, Tables, Counters (Room 406 jury table)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	Spaces available for wheelchair seating but not designated; 29” table height; 28” knee height; 24” knee depth	Provide/mark at least 1 accessible seat.	1
Seats, Tables, Counters (Room 407 jury table)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	Spaces available for wheelchair seating but not designated; 29” table height; 28” knee height; 24” knee depth	Provide/mark at least 1 accessible seat.	1
Seats, Tables, Counters (Room 408)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	Fixed seating aisle 45” wide; spaces not available for wheelchair seating; 33” table height; 27” knee height; 19” knee depth	Provide/mark at least 1 accessible seat.	1

Seats, Tables, Counters (Room 409 jury table)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	Spaces available for wheelchair seating but not designated; 29” table height; 28” knee height; 24” knee depth	Provide/mark at least 1 accessible seat.	1
Seats, Tables, Counters (Room 411)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	Fixed seating aisle 60” wide; spaces not available for wheelchair seating; 30” table height; 25” knee height; 19” knee depth	Provide at least 1 handicap accessible table with wheelchair seating space; designate wheelchair seating.	1-2
Seats, Tables, Counters (Hearing room d, prosecutor/defendant table)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	Spaces available for wheelchair seating but not designated; 29” table height; 28” knee height; 25” knee depth; 58” knee width	Provide at least 1 handicap accessible table with wheelchair seating space; designate wheelchair seating.	1-2
Seats, Tables, Counters (Hearing room d, witness stand)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	Spaces available for wheelchair seating but not designated; 30” table height; 26” knee height; 16” knee depth; 28” knee width	Replace witness stand or provide alternative stand designated for wheelchair use.	1-2
Visual Characteristics	Contrasting background and lettering, non-script typeface, non-glare finish, with Braille	Sign finish has glare; letters and background do contrast and are not script; no braille lettering	Include braille for signage; use non-glare finish.	1-2
Drinking Fountain	Clear space 30x48”, max sink depth 19”, max fountain height 36”, min 27” apron, min 8” knee depth, operable with closed fist.	Drinking fountain 33” high; 27” high fountain apron; operable with a closed fist; knee depth 19”	No modifications necessary at this time.	

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Restrooms (Jury room 404, men's restroom)	Accessible bathroom available and marked with International Handicapped Symbol, min 32" door opening, 48" max door handle, min 36" path to fixtures, max 5 lbs. door force, 5x5' stall, grab bars, 17-19" toilet seat height. Sinks have clear space 30x48", max depth 19", max height 34", min 29" apron, min 19" knee depth, max 48" high soap/dryer, max 40" high mirror.	No accessible restroom available; 25" door width; door requires less than 5 lbs. force to open; door handle 42" high and not operable with closed fist; 38" wide path to fixtures; less than 5x5' clearance; grab bars not installed; toilet seat 16" high. Sink clearance greater than 30x48"; sink operable with closed fist; 16" sink depth; 0" knee depth; 30" sink height; 0" sink apron; soap/dryer reachable; mirror 48" high	Focus renovations on men's restroom as it is more feasible for ADA compliance. Widen doorway; replace door handle to be operable with closed fist; install grab bars; increase height of toilet seat; replace and move sink to provide knee access and 5x5' stall clearance; lower mirror. Mark with International Symbol of Accessibility once changes complete.	3-5
Restrooms (Jury room 406, men's restroom)	Accessible bathroom available and marked with International Handicapped Symbol, min 32" door opening, 48" max door handle, min 36" path to fixtures, max 5 lbs. door force, 5x5' stall, grab bars, 17-19" toilet seat height. Sinks have clear space 30x48", max depth 19", max height 34", min 29" apron, min 19" knee depth, max 48" high soap/dryer, max 40" high mirror.	No accessible restroom available; 25" door width; door requires less than 5 lbs. force to open; door handle 41" high and not operable with closed fist; 37" wide path to fixtures; less than 5x5' clearance; grab bars not installed; toilet seat 16" high. Sink clearance greater than 30x48"; sink not operable with closed fist; 17" sink depth; 0" knee depth; 32" sink height; 0" sink apron; soap/dryer reachable; mirror 48" high	Focus renovations on men's restroom as it is more feasible for ADA compliance. Widen doorway; replace door handle to be operable with closed fist; install grab bars; increase height of toilet seat; replace and move sink to provide knee access and 5x5' stall clearance; lower mirror. Mark with International Symbol of Accessibility once changes complete.	3-5

Restrooms (Jury room 407, women's restroom)	Accessible bathroom available and marked with International Handicapped Symbol, min 32" door opening, 48" max door handle, min 36" path to fixtures, max 5 lbs. door force, 5x5' stall, grab bars, 17-19" toilet seat height. Sinks have clear space 30x48", max depth 19", max height 34", min 29" apron, min 19" knee depth, max 48" high soap/dryer, max 40" high mirror.	No accessible restroom available; 25" door width; door requires less than 5 lbs. force to open; door handle 41" high and not operable with closed fist; 41" wide path to fixtures; less than 5x5' clearance; grab bars not installed; toilet seat 16" high. Sink clearance greater than 30x48"; sink operable with closed fist; 17" sink depth; 0" knee depth; 31" sink height; 0" sink apron; soap/dryer reachable; mirror 48" high	Focus renovations on women's restroom as it is more feasible for ADA compliance. Widen doorway; replace door handle to be operable with closed fist; install grab bars; increase height of toilet seat; replace and move sink to provide knee access and 5x5' stall clearance; lower mirror. Mark with International Symbol of Accessibility once changes complete.	3-5
Restrooms (Jury room 409, women's restroom)	Accessible bathroom available and marked with International Handicapped Symbol, min 32" door opening, 48" max door handle, min 36" path to fixtures, max 5 lbs. door force, 5x5' stall, grab bars, 17-19" toilet seat height. Sinks have clear space 30x48", max depth 19", max height 34", min 29" apron, min 19" knee depth, max 48" high soap/dryer, max 40" high mirror.	No accessible restroom available; 25" door width; door requires less than 5 lbs. force to open; door handle 41" high and not operable with closed fist; 42" wide path to fixtures; less than 5x5' clearance; grab bars not installed; toilet seat 15" high. Sink clearance greater than 30x48"; sink operable with closed fist; 17" sink depth; 0" knee depth; 31" sink height; 0" sink apron; soap/dryer reachable; mirror 48" high	Focus renovations on women's restroom as it is more feasible for ADA compliance. Widen doorway; replace door handle to be operable with closed fist; install grab bars; increase height of toilet seat; replace and move sink to provide knee access and 5x5' stall clearance; lower mirror. Mark with International Symbol of Accessibility once changes complete.	3-5

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Facility: Government Center Annex

Item/Location	Standard	Existing Condition	Modification	Years
Parking	Accessible spaces (1 for every 25 inaccessible) closest to door	No parking	No modifications necessary at this time.	
On-street Parking	Accessible spaces closest to door; space for unloading	Accessible parking closest to entry on-street; not clear of obstacles for van lifts	Clear obstacles for van lift accessibility or add at least 1 van accessible space in main parking lot.	1-2
Accessible Entrance	Pathway from accessible space to entry free of obstructions, stairs, and min 48” wide	Pathway from accessible space to entry is free of obstructions and stairs, firm/sturdy, and 80” wide; 112” curb cut	No modifications necessary at this time.	
Clearance and Ramps (NE 9th and Central intersection)	8.3% max slope, tactile strip, 5x5’ top landing, 4x4’ bottom landing, and level, contiguous grade break	16.2% slope; 5x5’ landing; perpendicular and contiguous grade break without tactile strip; necessary for access to building	Decrease ramp slope and install tactile strip.	2-3
Clearance and Ramps (Btwn 8th and 9th along Central near parking)	8.3% max slope, tactile strip, 5x5’ top landing, 4x4’ bottom landing, and level, contiguous grade break	16.6% slope; 5x5’ landing; contiguous grade break, not perpendicular and without tactile strip; not necessary for access to building	Decrease ramp slope; install tactile strip; provide perpendicular grade break.	3-5
Entrance	Accessible entry available and marked, including on all inaccessible entries. Min door width 32”, max threshold 0.5”, usable with closed fist.	Accessible entry marked; door opening width 41”, 18”+ pull side clearance, 0.25” threshold, 38” high door handle that is operable with a closed fist; door requires less than 5 lbs. of force to open	No modifications necessary at this time.	
Access to Services (Hallway from accessible entrance)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36”.	Directly accessible, with access to all public spaces, 35” wide path.	Widen path at least 1”.	3-5
Access to Services (Veteran’s affairs entry)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36”.	Directly accessible, with access to all public spaces, 64” wide path.	No modifications necessary at this time.	
Access to Services (WIC services hallway)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36”.	Directly accessible, with access to all public spaces, 59” wide path.	No modifications necessary at this time.	

Access to Services (WIC Office)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36”.	Directly accessible, with access to all public spaces, 36” wide path.	No modifications necessary at this time.	
Access to Services (Lobby between WIC and health dept.)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36”.	Directly accessible, with access to all public spaces, 123” wide path.	No modifications necessary at this time.	
Access to Services (219 Hallway)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36”.	Directly accessible, with access to all public spaces, 48” wide path.	No modifications necessary at this time.	
Access to Services (Elevator hallway 2nd floor)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36”.	Directly accessible, with access to all public spaces, 46” wide path.	No modifications necessary at this time.	
Access to Services (Room 219 entry)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36”.	Directly accessible, with access to all public spaces, 38” wide path.	No modifications necessary at this time.	
Floors (Elevator nearest accessible entrance)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges; elevator button 42” height of reach.	No modifications necessary at this time.	
Floors (Ground floor lobby)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges; step risers 7” high; handrail 6” perimeter; threshold 0.25”	No modifications necessary at this time.	
Floors (WIC main office)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges; threshold 0.5”	No modifications necessary at this time.	

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Floors (Lobby between WIC and health dept.)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges; step risers 7” high; handrail 6” perimeter	No modifications necessary at this time.	
Floors (2nd floor elevator area)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges; elevator button 42” height of reach; threshold 0.25”	No modifications necessary at this time.	
Doors (Room 106)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 30” (double door); 18”+ of wall clearance; door handle 38” high and not operable with closed fist.	Increase door width or provide programmatic adjustment; replace handle to be operable with a closed fist.	1
Doors (Room 202)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 33”; 18”+ of wall clearance; door handle 40” high and not operable with closed fist.	Replace door handle to be operable with closed fist.	1
Doors (Room 204)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 33”; 18”+ of wall clearance; door handle 40” high and not operable with closed fist.	Reduce weight/resistance; replace door handle to be operable with closed fist.	1
Doors (Room 205)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 33”; 18”+ of wall clearance; door handle 40” high and not operable with closed fist.	Replace door handle to be operable with closed fist.	1
Doors (Room 206)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 33”; 18”+ of wall clearance; door handle 40” high and not operable with closed fist.	Replace door handle to be operable with closed fist.	1

Doors (Room 207)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 33”; 18”+ of wall clearance; door handle 39” high and not operable with closed fist.	Replace door handle to be operable with closed fist.	1
Doors (Room 208)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 33”; 18”+ of wall clearance; door handle 40” high and not operable with closed fist.	Replace door handle to be operable with closed fist.	1
Doors (Room 209)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 30”; 10” of wall clearance; door handle 40” high and not operable with closed fist.	Increase door width; increase pull side wall clearance (switch opening direction); replace door handle to be operable with a closed fist.	3-5
Doors (Room 219, ER B)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 33”; 21” of wall clearance; door handle 40” high and not operable with closed fist.	Replace door handle to be operable with closed fist.	1
Doors (Room 219, ER D)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 33”; 21” of wall clearance; door handle 40” high and not operable with closed fist.	Replace door handle to be operable with closed fist.	1
Doors (Veterans affairs)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 40”; 18”+ of wall clearance; door handle 38” high and operable with closed fist.	Reduce weight/resistance.	1
Doors (Ground floor elevator lobby to stair lobby)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 30” (double door); 18”+ of wall clearance; door handle 38” high and not operable with closed fist.	Increase door width or provide programmatic adjustment.	1

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Doors (2nd floor entry to Health Dept.)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 28” (double door); 18”+ of wall clearance; door handle 40” high and operable with closed fist.	Increase door width or provide programmatic adjustment.	1
Doors (Health dept. entry beyond counter)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 33”; 15” of wall clearance; door handle 40” high and operable with closed fist.	Increase pull-side wall clearance (switch opening direction or move counter).	1-2
Doors (2nd floor entry to WIC services)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 28” (double door); 18”+ of wall clearance; door handle 40” high and operable with closed fist.	Reduce weight/resistance; increase door width or provide programmatic adjustment.	1
Doors (To WIC services hallway)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 33”; 12” of wall clearance; door handle 37” high and not operable with closed fist.	Increase pull side wall clearance; replace door handle to be operable with a closed first.	2-3
Visual Characteristics	Contrasting background and lettering, non-script typeface, non-glare finish, with Braille	Sign finishes have slight glare; letters and background do contrast and are not script; no braille lettering	Include braille for signage; use non-glare finish	1-2
Visual Characteristics (WIC office)	Contrasting background and lettering, non-script typeface, non-glare finish, with Braille	Sign finishes are non-glare; letters and background do contrast and are not script; no braille lettering	Include braille for signage	1-2
Seats, Tables, Counters (Room 106 Counter)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	42” counter height	Provide 28-34” high counter or alternative programmatic function.	1
Seats, Tables, Counters (Health Dept. counter)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	40” counter height	Provide 28-34” high counter or alternative programmatic function.	1

Seats, Tables, Counters (WIC help window)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	40” counter height	Provide 28-34” high counter or alternative programmatic function.	1
Seats, Tables, Counters (WIC office counter)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	42” counter height	Provide 28-34” high counter or alternative programmatic function.	1
Drinking Fountain (Ground floor)	Clear space 30x48”, max sink depth 19”, max fountain height 36”, min 27” apron, min 8” knee depth, operable with closed fist.	Drinking fountain 42” high; 35” high fountain apron; operable with a closed fist; knee depth 19”	Lower drinking fountain 6-8”.	2-3
Drinking Fountain (WIC office)	Clear space 30x48”, max sink depth 19”, max fountain height 36”, min 27” apron, min 8” knee depth, operable with closed fist.	Drinking fountain 39” high; 32” high fountain apron; operable with a closed fist; knee depth 14”	Lower drinking fountain 3-5”.	2-3
Restrooms (Ground floor women’s)	Accessible bathroom available and marked with International Handicapped Symbol, min 32” door opening, 48” max door handle, min 36” path to fixtures, max 5 lbs. door force, 5x5’ stall, grab bars, 17-19” toilet seat height. Sinks have clear space 30x48”, max depth 19”, max height 34”, min 29” apron, min 17” knee depth, max 48” high soap/dryer, max 40” high mirror.	Accessible restroom available and marked with International Symbol of Accessibility; 33” door width; door requires more than 5 lbs. force to open; door handle 36” high and operable with closed fist; 72” wide path to fixtures; stall clearance not 5x5’; grab bars installed; toilet seat 20” high. Sink clearance greater than 30x48”; sink operable with a closed fist; 13” sink depth; 18” knee depth; 35” sink height; 32” sink apron; soap/dryer not reachable; mirror 44” high	Reduce weight/resistance; provide at least 1 stall with 5x5’ clearance; lower toilet seat 1-3”; lower sink 1-3”; lower soap/dryer to be within 48” height of reach; lower mirror at least 4”.	3-5

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Restrooms (Ground floor men's)	Accessible bathroom available and marked with International Handicapped Symbol, min 32" door opening, 48" max door handle, min 36" path to fixtures, max 5 lbs. door force, 5x5' stall, grab bars, 17-19" toilet seat height. Sinks have clear space 30x48", max depth 19", max height 34", min 29" apron, min 17" knee depth, max 48" high soap/dryer, max 40" high mirror.	Accessible restroom available and marked with International Symbol of Accessibility; 33" door width; door requires more than 5 lbs. force to open; door handle 36" high and operable with closed fist; 72" wide path to fixtures; stall clearance not 5x5'; grab bars installed; toilet seat 19" high. Sink clearance greater than 30x48"; sink operable with a closed fist; 19" sink depth; 26" knee depth; 34" sink height; 31" sink apron; soap/dryer not reachable; mirror 48" high	Reduce weight/resistance; provide at least 1 stall with 5x5' clearance; lower soap/dryer to be within 48" height of reach; lower mirror at least 8".	3-5
Restrooms (WIC restroom)	Accessible bathroom available and marked with International Handicapped Symbol, min 32" door opening, 48" max door handle, min 36" path to fixtures, max 5 lbs. door force, 5x5' stall, grab bars, 17-19" toilet seat height. Sinks have clear space 30x48", max depth 19", max height 34", min 29" apron, min 17" knee depth, max 48" high soap/dryer, max 40" high mirror.	No accessible restroom available; 33" door width; door requires less than 5 lbs. force to open; door handle 40" high and not operable with closed fist; 45" wide path to fixtures; 5x5' clearance; grab bars not installed; toilet seat 15" high. Sink clearance not greater than 30x48"; sink operable with a closed fist; 18" sink depth; 0" knee depth; 32" sink height; 0" sink apron; soap/dryer not reachable; mirror 56" high	Replace door handle to be operable with a closed fist; install grab bars; raise toilet 2-4"; increase sink clearance; provide knee clearance by removing sink cabinetry; lower soap/dryer to be within 48" height of reach; lower mirror at least 16".	3-5

Facility: Juvenile Detention Center – Administration Building *(Map on page 30)*

Item/Location	Standard	Existing Condition	Modification	Years
Parking	Accessible spaces (1 for every 25 inaccessible) closest to door	4 accessible spaces, 4 van accessible; closest to entryway; marked with International Symbol of Accessibility; 125' from entry	No modifications necessary at this time.	
On-street Parking	Accessible spaces closest to door; space for unloading	No on-street parking	No modifications necessary at this time.	
Accessible Entrance	Pathway from accessible space to entry free of obstructions, stairs, and min 48" wide	Pathway from accessible space to entry is free of obstructions and stairs, firm/sturdy, and 43" wide; curb cut 65" wide	Clear path to doorway of obstacles that decrease path width.	1
Clearance and Ramps	8.3% max slope, tactile strip, 5x5' top landing, 4x4' bottom landing, and level, contiguous grade break	10.3% slope; no 5x5' landing; perpendicular and contiguous grade break without tactile strip; necessary for access to building	Decrease ramp slope; provide 5x5' top landing; install tactile strip.	2-3
Entrance (Front 1st set)	Accessible entry available and marked, including on all inaccessible entries. Min door width 32", max threshold 0.5", usable with closed fist.	Accessible entry not marked; door opening width 33", 18"+ pull side clearance, 0.25" threshold, 39" high door handle that is operable with a closed fist (automated button 40" reach height); door requires more than 5 lbs. of force to open; 0.25" doormat	No modifications necessary at this time.	
Entrance (Front 2nd set)	Accessible entry available and marked, including on all inaccessible entries. Min door width 32", max threshold 0.5", usable with closed fist.	Accessible entry not marked; door opening width 33", 18"+ pull side clearance, 0.25" threshold, 39" high door handle that is operable with a closed fist (automated button 40" reach height); door requires more than 5 lbs. of force to open; 0.25" doormat	No modifications necessary at this time.	
Access to Services (Hall to juvenile court)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36".	Directly accessible, with access to all public spaces, 101" wide path.	No modifications necessary at this time.	
Access to Services (Probation hallway)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36".	Directly accessible, with access to all public spaces, 82" wide path.	No modifications necessary at this time.	

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Access to Services (Hall to Probation waiting area)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36”.	Directly accessible, with access to all public spaces, 48” wide path.	No modifications necessary at this time.	
Floors	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at all edges	No modifications necessary at this time.	
Doors (To probation offices)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 33”; 18”+ of wall clearance; door handle 39” high and operable with closed fist.	Reduce weight/resistance.	1
Doors (Probation offices)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 33”; 18”+ of wall clearance; door handle 39” high and operable with closed fist.	Reduce weights/resistances.	1
Doors (Juvenile Court)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 34”; 51” of wall clearance; door handle 39” high and operable with closed fist.	Reduce weight/resistance.	1
Door (Hallway to lobby from secure area)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 32”; 6” of wall clearance; door handle 39” high and operable with closed fist.	Reduce weight/resistance.	1
Door (Secure area entry from hallway)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 35”; 18” of wall clearance; door handle 37” high and operable with closed fist.	Reduce weight/resistance.	1

Doors (NE secure area 2nd entry; monitored doorway)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 34”; 3” of wall clearance; operable with closed fist (automated, must be buzzed in).	No modifications necessary at this time.	
Door (NE secure area outside entry)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 32”; 6” of wall clearance; door handle 36” high and operable with closed fist; 0.25” doormat.	Reduce weight/resistance; increase pull side wall clearance (switch opening direction).	1-2
Seats, Tables, Counters (lobby)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	Spaces available for wheelchair seating but not designated; 29” table height; 25” knee height; 19” knee depth	Provide at least 1 handicap accessible designated wheelchair seating space.	1-2
Seats, Tables, Counters (juvenile court)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	Spaces available for wheelchair seating but not designated; 28” table height; 27” knee height; 16” knee depth	Provide designated wheelchair space.	1
Drinking Fountain (lobby)	Clear space 30x48”, max sink depth 19”, max fountain height 36”, min 27” apron, min 8” knee depth, operable with closed fist.	Drinking fountain 34” high; 31” high fountain apron; operable with a closed fist; knee depth 10”	No modifications necessary at this time.	
Drinking Fountain (NE secure area)	Clear space 30x48”, max sink depth 19”, max fountain height 36”, min 27” apron, min 8” knee depth, operable with closed fist.	Drinking fountain 33” high; 29” high fountain apron; operable with a closed fist; knee depth 10”	No modifications necessary at this time.	
Restrooms (Men’s)	Accessible bathroom available and marked with International Handicapped Symbol, min 32” door opening, 48” max door handle, min 36” path to fixtures, max 5 lbs. door force, 5x5’ stall, grab bars, 17-19” toilet seat height. Sinks have clear space 30x48”, max depth 19”, max height 34”, min 29” apron, min 17” knee depth, max 48” high soap/dryer, max 40” high mirror.	Accessible restroom available and marked with International Symbol of Accessibility; 32” door width; door requires more than 5 lbs. force to open; door handle 40” high and operable with closed fist; 58” wide path to fixtures; 5x5’ clearance; grab bars installed; toilet seat 18” high. Sink clearance greater than 30x48”; 17” sink depth; 9” knee depth; 34” sink height; 28” sink apron; sink not operable with a closed fist; soap/dryer not reachable; mirror 38” high	Reduce weight/resistance; increase sink knee depth; increase sink apron height (will require sink to be replaced because of max sink rim height); replace sink hardware to be operable with a closed fist; lower soap/dryer to within 48” reach height.	3-5

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Restrooms (Women's)	Accessible bathroom available and marked with International Handicapped Symbol, min 32" door opening, 48" max door handle, min 36" path to fixtures, max 5 lbs. door force, 5x5' stall, grab bars, 17-19" toilet seat height. Sinks have clear space 30x48", max depth 19", max height 34", min 29" apron, min 17" knee depth, max 48" high soap/dryer, max 40" high mirror.	Accessible restroom available and marked with International Symbol of Accessibility; 32" door width; door requires more than 5 lbs. force to open; door handle 40" high and operable with closed fist; 60" wide path to fixtures; 5x5' clearance; grab bars installed; toilet seat 19" high. Sink clearance greater than 30x48"; 17" sink depth; 9" knee depth; 34" sink height; 28" sink apron; sink not operable with a closed fist; soap/dryer not reachable; mirror 38" high	Reduce weight/resistance; increase sink knee depth; increase sink apron height (will require sink to be replaced because of max sink rim height); replace sink hardware to be operable with a closed fist; lower soap/dryer to within 48" reach height.	3-5
Restrooms (Unisex restroom in NE secure area)	Accessible bathroom available and marked with International Handicapped Symbol, min 32" door opening, 48" max door handle, min 36" path to fixtures, max 5 lbs. door force, 5x5' stall, grab bars, 17-19" toilet seat height. Sinks have clear space 30x48", max depth 19", max height 34", min 29" apron, min 17" knee depth, max 48" high soap/dryer, max 40" high mirror.	Accessible restroom available and marked with International Symbol of Accessibility; 33" door width; door requires more than 5 lbs. force to open; door handle 41" high and operable with closed fist; 65" wide path to fixtures; 5x5' clearance; grab bars installed; toilet seat 18" high. Sink clearance greater than 30x48"; 17" sink depth; 10" knee depth; 34" sink height; 28" sink apron; sink not operable with a closed fist; soap/dryer not reachable; mirror 39" high	Reduce weight/resistance; increase sink knee depth; increase sink apron height (will require sink to be replaced because of max sink rim height); replace sink hardware to be operable with a closed fist; lower soap/dryer to within 48" reach height.	3-5

Facility: Juvenile Detention Center – Sycamore Place *(Map on page 30)*

Item/Location	Standard	Existing Condition	Modification	Years
Parking	Accessible spaces (1 for every 25 inaccessible) closest to door	No accessible spaces, no van accessible	Provide/mark at least 1 van accessible space.	1
On-street Parking	Accessible spaces closest to door; space for unloading	No on-street parking	No modifications necessary at this time.	
Accessible Entrance	Pathway from accessible space to entry free of obstructions, stairs, and min 48" wide	Pathway from accessible space to entry is free of obstructions and stairs, firm/sturdy, and 71" wide	No modifications necessary at this time.	

Entrance (1st set)	Accessible entry available and marked, including on all inaccessible entries. Min door width 32”, max threshold 0.5”, usable with closed fist.	Accessible entry not marked; door opening width 33”, 36” pull side clearance, 1” threshold, 40” high door handle that is operable with a closed fist; door requires more than 5 lbs. of force to open	Reduce door weight/ resistance; decrease threshold height.	1-2
Entrance (2nd set)	Accessible entry available and marked, including on all inaccessible entries. Min door width 32”, max threshold 0.5”, usable with closed fist.	Accessible entry not marked; door opening width 33”, 41” pull side clearance, 0.25” threshold, 37” high door handle that is operable with a closed fist; door requires more than 5 lbs. of force to open	Reduce door weight/ resistance.	1
Access to Services (lobby)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36”.	Directly accessible, with access to all public spaces, 90” wide path.	No modifications necessary at this time.	
Access to Services (4 pod halls)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36”.	Directly accessible, with access to all public spaces, 44” wide path.	No modifications necessary at this time.	
Clearance and Ramps (4 pod ramps)	8.3% max slope, 5x5’ top landing, 4x4’ bottom landing, and level, contiguous grade break	9.5% slope; 5x5’ landing; perpendicular and contiguous grade break	Decrease ramp slopes.	3-5
Ramp Rails (4 pods)	Ramps longer than 6’ have rails on both sides 34-38” high; path between rails at least 48” wide; handrail 4-6” perimeter; ramps must be non-slip	Rail on both sides, 34” high; path 48” wide; non-slip; 5” handrail perimeter	No modifications necessary at this time.	
Floors (lobby)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges; thresholds 0.25”	No modifications necessary at this time.	
Floors 4 pods)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges; height of step risers 7”, handrail perimeter 5”	No modifications necessary at this time.	

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Doors (4 pods)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Require more than 5 lbs. of force to open; door widths 34”; 18”+ of wall clearance; door handles 40” high and operable with closed fist.	Reduce door weights/ resistances	1
Visual Characteristics	Contrasting background and lettering, non-script typeface, non-glare finish, with Braille	Sign finish is non-glare; letters and background do contrast and are not script; has braille lettering	No modifications necessary at this time.	
Seats, Tables, Counters (lobby tables)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	Spaces available for wheelchair seating but not designated; 28” table height; 26” knee height; 19” knee depth	Provide at least 1 handicap accessible table with designated wheelchair seating space.	1-2
Drinking Fountain (4 pods)	Clear space 30x48”, max sink depth 19”, max fountain height 36”, min 27” apron, min 8” knee depth, operable with closed fist.	Drinking fountains 35” high; 31” high fountain aprons; operable with a closed fist; knee depths 10”	Lower fountains between 1 and 4”.	2-3
Restrooms	Accessible bathroom available and marked with International Handicapped Symbol, min 32” door opening, 48” max door handle, min 36” path to fixtures, max 5 lbs. door force, 5x5’ stall, grab bars, 17-19” toilet seat height. Sinks have clear space 30x48”, max depth 19”, max height 34”, min 29” apron, min 17” knee depth, max 48” high soap/dryer, max 40” high mirror.	Accessible restroom available and marked with International Symbol of Accessibility; 32” door width; door requires more than 5 lbs. force to open; door handle 40” high and operable with closed fist; 80” wide path to fixtures; 5x5’ clearance; grab bars installed; toilet seat 18” high. Sink clearance greater than 30x48”; 17” sink depth; 12” knee depth; 34” sink height; 28” sink apron; soap/ dryer reachable; mirror 38” high	Reduce door weight/ resistance; increase sink knee depth; raise sink apron 1” (requires the sink to be replaced because at maximum height).	3-5

Facility: Juvenile Detention Center – Oakwood Corner *(Map on page 30)*

Item/Location	Standard	Existing Condition	Modification	Years
Parking	Accessible spaces (1 for every 25 inaccessible) closest to door	1 accessible space, no van accessible; closest to entryway; marked with International Symbol of Accessibility; 65’ from entry	Provide/mark at least 1 van accessible space.	1
On-street Parking	Accessible spaces closest to door; space for unloading	No on-street parking	No modifications necessary at this time.	

Accessible Entrance	Pathway from accessible space to entry free of obstructions, stairs, and min 48” wide; curb cut min 32” wide	Pathway from accessible space to entry is free of obstructions and stairs, firm/sturdy, and 72” wide; curb cut 100” wide	No modifications necessary at this time.	
Clearance and Ramps	8.3% max slope, tactile strip, 5x5’ top landing, 4x4’ bottom landing, and level, contiguous grade break	12.5% slope; 5x5’ landing; perpendicular and contiguous grade break without tactile strip; necessary for access to building	Decrease ramp slope and install tactile strip.	2-3
Entrance	Accessible entry available and marked, including on all inaccessible entries. Min door width 32”, max threshold 0.5”, usable with closed fist.	No accessible entry marked; door opening width 33”, 52” pull side clearance, 0.5” threshold, 39” high door handle that is operable with a closed fist; door requires more than 5 lbs. of force to open; 0.25” doormat	Reduce door weight/ resistance.	1
Access to Services	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36”.	Directly accessible, with access to all public spaces, 46” wide path.	No modifications necessary at this time.	
Floors	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges; thresholds 0.25”	No modifications necessary at this time.	
Restrooms	Accessible bathroom available and marked with International Handicapped Symbol, min 32” door opening, 48” max door handle, min 36” path to fixtures, max 5 lbs. door force, 5x5’ stall, grab bars, 17-19” toilet seat height. Sinks have clear space 30x48”, max depth 19”, max height 34”, min 29” apron, min 17” knee depth, max 48” high soap/dryer, max 40” high mirror.	Accessible restroom available and marked with International Symbol of Accessibility; 33” door width; door requires more than 5 lbs. force to open; door handle 40” high and operable with closed fist; 60” wide path to fixtures; 5x5’ clearance; grab bars installed; toilet seat 18” high. Sink clearance greater than 30x48”; 17” sink depth; 24” knee depth; 35” sink height; 27” sink apron; soap/ dryer not reachable; mirror 48” high	Reduce door weight/ resistance; decrease sink height, increase height of sink apron; lower soap/dryer to within 48” high reach; lower mirror to within 40” height	3-5

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Facility: Juvenile Detention Center – Novia Health Clinic *(Map on page 30)*

Item/Location	Standard	Existing Condition	Modification	Years
Parking	Accessible spaces (1 for every 25 inaccessible) closest to door	1 accessible space, no van accessible; closest to entryway; marked with International Symbol of Accessibility; 35' from entry	Provide/mark at least 1 van accessible space.	1
On-street Parking	Accessible spaces closest to door; space for unloading	No on-street parking	No modifications necessary at this time.	
Accessible Entrance	Pathway from accessible space to entry free of obstructions, stairs, and min 48" wide; curb cut min 32" wide	Pathway from accessible space to entry is free of obstructions and stairs, firm/sturdy, and 72" wide; curb cut 100" wide	No modifications necessary at this time.	
Clearance and Ramps	8.3% max slope, tactile strip, 5x5' top landing, 4x4' bottom landing, and level, contiguous grade break	13.7% slope; 5x5' landing; perpendicular and contiguous grade break without tactile strip; necessary for access to building	Decrease ramp slope and install tactile strip.	2-3
Entrance	Accessible entry available and marked, including on all inaccessible entries. Min door width 32", max threshold 0.5", usable with closed fist.	No accessible entry marked; door opening width 33", 53" pull side clearance, 0.5" threshold, 39" high door handle that is operable with a closed fist; door requires more than 5 lbs. of force to open; 0.25" doormat	Reduce door weight/ resistance.	1
Access to Services	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36".	Directly accessible, with access to all public spaces, 45" wide path.	No modifications necessary at this time.	
Floors	Flooring must be securely attached at the edges, with thresholds max 0.5", max 48" reach heights, max 7" riser height and 11" step depth.	Flooring securely attached at the edges; thresholds 0.25"	No modifications necessary at this time.	

Restrooms	Accessible bathroom available and marked with International Handicapped Symbol, min 32” door opening, 48” max door handle, min 36” path to fixtures, max 5 lbs. door force, 5x5’ stall, grab bars, 17-19” toilet seat height. Sinks have clear space 30x48”, max depth 19”, max height 34”, min 29” apron, min 17” knee depth, max 48” high soap/dryer, max 40” high mirror.	Accessible restroom available and marked with International Symbol of Accessibility; 33” door width; door requires more than 5 lbs. force to open; door handle 39” high and operable with closed fist; 60” wide path to fixtures; 5x5’ clearance; grab bars installed; toilet seat 18” high. Sink clearance greater than 30x48”; 17” sink depth; 24” knee depth; 36” sink height; 28” sink apron; soap/dryer not reachable; mirror 47” high	Reduce door weight/resistance; decrease sink height, increase height of sink apron; lower soap/dryer to within 48” high reach; lower mirror to within 40” height	3-5

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Facility: Community Justice Center *(Map on page 31)*

Item/Location	Standard	Existing Condition	Modification	Years
On-street Parking	Accessible spaces closest to door; space for unloading	Accessible parking closest to entry on-street; clear of obstacles for van lifts	No modifications necessary at this time.	
Accessible Entrance	Pathway from accessible space to entry free of obstructions, stairs, and min 48” wide	Pathway from accessible space to entry is free of obstructions and stairs, firm/sturdy, and 84” wide, curb cut 42”	No modifications necessary at this time.	
Clearance and Ramps	8.3% max slope, tactile strip, 5x5’ top landing, 4x4’ bottom landing, and level, contiguous grade break	10.3% slope; 5x5’ landing; perpendicular grade break, without tactile strip and not contiguous; necessary for access to building	Decrease ramp slope; decrease ramp lip; install tactile strip.	2-3
Entrance	Accessible entry available and marked, including on all inaccessible entries. Min door width 32”, max threshold 0.5”, usable with closed fist.	Accessible entry not marked; door opening width 33”, 14” pull side clearance, 0.5” threshold, 37” high door handle that is operable with a closed fist; door requires more than 5 lbs. of force to open; 0.25” doormat	Mark door as accessible; increase pull side clearance; reduce door weight/resistance.	2-3
Access to Services (to waiting area)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36”.	Directly accessible, with access to all public spaces, 59” wide path.	No modifications necessary at this time.	
Access to Services (hall)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36”.	Directly accessible, with access to all public spaces, 84” wide path.	No modifications necessary at this time.	
Floors	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges; threshold 0.25”	No modifications necessary at this time.	
Doors (offices)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 34”; 3” of wall clearance; door handle 37” high and not operable with closed fist	Increase wall clearance to at least 18” (switch opening direction) and replace handle to be operable with a closed fist.	1-2

Visual Characteristics	Contrasting background and lettering, non-script typeface, non-glare finish, with Braille	Sign finish has slight glare; letters and background do contrast and are not script; no braille lettering	Include braille for signage; use non-glare finish.	1
Seats, Tables, Counters (waiting counter)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	42” counter height	Decrease counter height to between 28 and 34” or provide alternative programmatic function.	1
Restrooms	Accessible bathroom available and marked with International Handicapped Symbol, min 32” door opening, 48” max door handle, min 36” path to fixtures, max 5 lbs. door force, 5x5’ stall, grab bars, 17-19” toilet seat height. Sinks have clear space 30x48”, max depth 19”, max height 34”, min 29” apron, min 19” knee depth, max 48” high soap/dryer, max 40” high mirror.	Accessible restroom not available; 34” door width; door requires less than 5 lbs. force to open; door handle 37” high and not operable with closed fist; 48” wide path to fixtures; stall is not operable with a closed fist, is not 5x5’, and does not have grab bars installed; toilet seat 16” high. Sink clearance greater than 30x48”; 19” sink depth; 26” knee depth; 33” sink height; 32” sink apron; soap/dryer not reachable; mirror 37” high	Provide 5x5’ stall with grab bars installed; raise toilet seat 1-3”; lower soap/dryer to within 48” reach height; replace handle to be operable with a closed fist.	2-3

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Facility: Community Justice Center – Visitation Center *(Map on page 31)*

Item/Location	Standard	Existing Condition	Modification	Years
On-street Parking	Accessible spaces closest to door; space for unloading	Shared with main Community Justice Center	No modifications necessary at this time.	
Accessible Entrance	Pathway from accessible space to entry free of obstructions, stairs, and min 48” wide	Pathway from accessible space to entry is free of obstructions and stairs, firm/sturdy	No modifications necessary at this time.	
Entrance	Accessible entry available and marked, including on all inaccessible entries. Min door width 32”, max threshold 0.5”, usable with closed fist.	Accessible entry independent but not marked; door opening width 45”, 36” pull side clearance, 3” threshold, 44” high door handle that is not operable with a closed fist; door requires more than 5 lbs. of force to open	Mark and indicate rear door as accessible entrance at all entrances; decrease door threshold or provide ramp with landing for access; decrease door weight/pressure; replace handle to be operable with a closed fist.	2-3
Clearance and Ramps (Level 1)	8.3% max slope, tactile strip, 5x5’ top landing, 4x4’ bottom landing, and level, contiguous grade break	7.7% slope; 5x5’ landing; perpendicular and contiguous grade break without tactile strip; necessary for access to building	No modifications necessary at this time.	
Clearance and Ramps (Level 2)	8.3% max slope, tactile strip, 5x5’ top landing, 4x4’ bottom landing, and level, contiguous grade break	9.0% slope; 5x5’ landing; perpendicular and contiguous grade break without tactile strip; necessary for access to building	Decrease ramp slope.	1-2
Clearance and Ramps (Level 3)	8.3% max slope, tactile strip, 5x5’ top landing, 4x4’ bottom landing, and level, contiguous grade break	11.0% slope; 5x5’ landing; perpendicular and contiguous grade break without tactile strip; necessary for access to building	Decrease ramp slope.	1-2
Ramp Rails (all 3 levels)	Ramps longer than 6’ have rails on both sides 34-38” high; path between rails at least 48” wide; handrail 4-6” perimeter; ramps must be non-slip	Rail only on one side, 39” high; path 48” wide; non-slip; 5” handrail perimeter	Lower railing and add rail along wall side of ramp.	1-2
Access to Services (path to visitation)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36”.	Directly accessible, with access to all public spaces, 48” wide path.	No modifications necessary at this time.	

Floors	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edge; non-slip, concrete flooring	No modifications necessary at this time.	
Doors (2 doors from entry area)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 35”; 0” of wall clearance; door handle 37” high and not operable with closed fist.	Replace handle to be operable with a closed fist; provide wall clearance or alternative programmatic change.	1
Doors (GDE)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 34”; 0” of wall clearance; door handle 37” high and not operable with closed fist.	Replace handle to be operable with a closed fist; provide wall clearance or alternative programmatic change.	1
Seats, Tables, Counters	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	Spaces available for wheelchair seating but not designated; 29” table height; 28” knee height; 30” knee depth	Provide designated wheelchair seating space.	1-2

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Facility: Community Justice Center – Training Center *(Map on page 31)*

Item/Location	Standard	Existing Condition	Modification	Years
On-street Parking	Accessible spaces closest to door; space for unloading	Shared with main Community Justice Center	No modifications necessary at this time.	
Accessible Entrance	Pathway from accessible space to entry free of obstructions, stairs, and min 48” wide	Pathway from accessible space to entry is free of obstructions and stairs, firm/sturdy	No modifications necessary at this time.	
Entrance (main)	Accessible entry available and marked, including on all inaccessible entries. Min door width 32”, max threshold 0.5”, usable with closed fist.	No accessible entry; door opening width 28”, 18”+ pull side clearance, 0.5” threshold, 5” step, 43” high door handle that is operable with a closed fist; door requires more than 5 lbs. of force to open. 0.25” doormat	Widen doorway; provide ramp or alternative entry; decrease door weight/pressure.	2-3
Entrance (alternative option)	Accessible entry available and marked, including on all inaccessible entries. Min door width 32”, max threshold 0.5”, usable with closed fist.	No accessible entry; door opening width 32”, 18” + pull side clearance, 0.5” threshold, 9” step, 45” high door handle that is operable with a closed fist; door requires more than 5 lbs. of force to open	Provide ramp or alternative entry; decrease door weight/pressure.	2-3
Access to Services	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36”.	Directly accessible, with access to all public spaces, 85” wide path	No modifications necessary at this time.	
Floors	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges; 0.25” threshold	No modifications necessary at this time.	
Doors (to training area)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 35”; 19” of wall clearance; door handle 36” high and not operable with closed fist	Replace handle to be operable with a closed fist.	1

Restrooms	Accessible bathroom available and marked with International Handicapped Symbol, min 32” door opening, 48” max door handle, min 36” path to fixtures, max 5 lbs. door force, 5x5’ stall, grab bars, 17-19” toilet seat height. Sinks have clear space 30x48”, max depth 19”, max height 34”, min 29” apron, min 19” knee depth, max 48” high soap/dryer, max 40” high mirror.	Customer restroom available, but no ADA restroom available	Provide ADA restroom.	2-3

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Facility: Detention Center

Item/Location	Standard	Existing Condition	Modification	Years
Parking	Accessible spaces (1 for every 25 inaccessible) closest to door	2 accessible spaces, no van accessible; closest to entryway; marked with International Symbol of Accessibility; 90' from entry	Provide/mark at least one accessible space as van accessible.	1
On-street Parking	Accessible spaces closest to door; space for unloading	No on-street parking	No modifications necessary at this time.	
Accessible Entrance	Pathway from accessible space to entry free of obstructions, stairs, and min 48" wide	Pathway from accessible space to entry is free of obstructions and stairs, firm/sturdy, and 68" wide	No modifications necessary at this time.	
Clearance and Ramps	8.3% max slope, tactile strip, 5x5' top landing, 4x4' bottom landing, and level, contiguous grade break	2.1% slope; 5x5' landing; perpendicular and contiguous grade break without tactile strip; necessary for access to building	No modifications necessary at this time.	
Ramp Rails	Ramps longer than 6' have rails on both sides 34-38" high; path between rails at least 48" wide; handrail 4-6" perimeter; ramps must be non-slip	Rail on both sides, 34" high; path 52" wide; non-slip; 6" handrail perimeter	No modifications necessary at this time.	
Entrance	Accessible entry available and marked, including on all inaccessible entries. Min door width 32", max threshold 0.5", usable with closed fist.	Accessible entry not marked; door opening width 30", 30" pull side clearance, 0.5" threshold, 38" high door handle that is operable with a closed fist; door requires more than 5 lbs. of force to open. 0.25" doormat	Increase door width; decrease door weight/ resistance	2-3
Access to Services (Lobby)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36".	Directly accessible, with access to all public spaces, maneuvering room available.	No modifications necessary at this time.	
Access to Services (Visitation access)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36".	Not directly accessible; blocked by table/column/chairs	Provide minimum 36" path to visitation counter.	1-2
Access to Services (Hall to conference room)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36".	Only accessible with escort, 72" wide path.	No modifications necessary at this time.	

Floors (Entrance)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Step risers 4” high; handrail 6” perimeter	No modifications necessary at this time.	
Floors (Visitors waiting area)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges, height of reach 49” for call button	Lower call button to at most 48” high	1
Doors (Door to conference room)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 34”; 18”+ of wall clearance; door handle 38” high and not operable with closed fist.	Replace door handle to be operable with a closed fist; reduce door weight/resistance	1
Doors (Door to visitation waiting area)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Door width 37”; automated/remote opening for access	No modifications necessary at this time.	
Doors (Door to visitation)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Door width 35”; automated/remote opening for access	No modifications necessary at this time.	
Doors (Sallyport and changing room)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Only accessible with escort, door width 36”	No modifications necessary at this time.	
Seats, Tables, Counters (Conference room table)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	Spaces available for wheelchair seating but not designated; 30” table height; 27” knee height; 17” knee depth	Provide at least 1 handicap accessible table with wheelchair seating space.	1

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Seats, Tables, Counters (Lobby)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	Spaces available for wheelchair seating but not designated; 54” aisle width; 42” counter height	Provide 28-34” high counter or alternative programmatic function.	1-2
Seats, Tables, Counters (Visitation counter)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	Spaces available and designated for wheelchair seating; 31” table height; 29” knee height; 12” knee depth; 56” knee width	No modifications necessary at this time.	
Drinking Fountain	Clear space 30x48”, max sink depth 19”, max fountain height 36”, min 27” apron, min 8” knee depth, operable with closed fist.	Drinking fountain 36” high; 29” high fountain apron; operable with a closed fist; knee depth 18”	No modifications necessary at this time.	
Restroom (Men’s)	Accessible bathroom available and marked with International Handicapped Symbol, min 32” door opening, 48” max door handle, min 36” path to fixtures, max 5 lbs. door force, 5x5’ stall, grab bars, 17-19” toilet seat height. Sinks have clear space 30x48”, max depth 19”, max height 34”, min 29” apron, min 17” knee depth, max 48” high soap/dryer, max 40” high mirror.	Accessible restroom available and marked with International Symbol of Accessibility; 35” door width; door requires more than 5 lbs. force to open; door handle 37” high and operable with closed fist; 61” wide path to fixtures; 5x5’ clearance; grab bars installed; toilet seat 19” high. Sink clearance greater than 30x48”; 16” sink depth; 18” knee depth; 33” sink height; 29” sink apron; soap/dryer reachable; mirror 39” high	Decrease door weight/resistance.	1
Restroom (Women’s)	Accessible bathroom available and marked with International Handicapped Symbol, min 32” door opening, 48” max door handle, min 36” path to fixtures, max 5 lbs. door force, 5x5’ stall, grab bars, 17-19” toilet seat height. Sinks have clear space 30x48”, max depth 19”, max height 34”, min 29” apron, min 17” knee depth, max 48” high soap/dryer, max 40” high mirror.	Accessible restroom available and marked with International Symbol of Accessibility; 35” door width; door requires more than 5 lbs. force to open; door handle 37” high and operable with closed fist; 61” wide path to fixtures; 5x5’ clearance; grab bars installed; toilet seat 19” high. Sink clearance greater than 30x48”; 16” sink depth; 18” knee depth; 33” sink height; 29” sink apron; soap/dryer reachable; mirror 39” high	Decrease door weight/resistance.	1

Facility: Highway Department

Item/Location	Standard	Existing Condition	Modification	Years
Parking	Accessible spaces (1 for every 25 inaccessible) closest to door	3 accessible spaces, no van accessible; closest to entryway; marked with International Symbol of Accessibility; 40' from entry; no pull up space	Provide/upgrade to at least 1 van accessible space.	1
Accessible Entrance	Pathway from accessible space to entry free of obstructions, stairs, and min 48" wide	Pathway from accessible space to entry requires stairs, is firm/sturdy, and 69" wide	Provide a ramp to access path.	2-3
Entrance	Accessible entry available and marked, including on all inaccessible entries. Min door width 32", max threshold 0.5", usable with closed fist.	No accessible entry; door opening width 34", 18"+ pull side clearance, 4" step/threshold, 44" high door handle that is operable with a closed fist; door requires more than 5 lbs. of force to open	Provide ramp or alternative route for entry.	2-3
Doors (2nd door main entrance)	Max 5 lbs. force to open and 48" door handle, min 32" door opening, 18" wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 33"; 10" of wall clearance; door handle 35" high and operable with closed fist.	Increase pull-side wall clearance (switch opening direction).	1
Access to Services	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36".	Not directly accessible, has access to all public spaces, 53" wide path	Provide access to entry.	2-3
Floors	Flooring must be securely attached at the edges, with thresholds max 0.5", max 48" reach heights, max 7" riser height and 11" step depth.	Flooring securely attached at the edges.	No modifications necessary at this time.	

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Facility: Emergency Operations Center

Item/Location	Standard	Existing Condition	Modification	Years
Parking	Accessible spaces (1 for every 25 inaccessible) closest to door	No accessible spaces, no van accessible; no marked parking.	Provide/mark at least 1 van accessible parking space.	1-2
On-street Parking	Accessible spaces closest to door; space for unloading	No on-street parking	No modifications necessary at this time.	
Accessible Entrance	Pathway from accessible space to entry free of obstructions, stairs, and min 48” wide	Pathway from parking to entry has stairs, is not firm/sturdy; 48” wide	Provide accessible pathway from parking without stairs.	2-3
Entrance	Accessible entry available and marked, including on all inaccessible entries. Min door width 32”, max threshold 0.5”, usable with closed fist.	No accessible entry; door opening width 29”, 18”+ pull side clearance, 1” threshold, 34” high door handle that is not operable with a closed fist; door requires less than 5 lbs. of force to open	Increase width of door; decrease threshold; replace door handle to be operable with a closed fist.	2-3
Access to Services (common room)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36”.	Not directly accessible; must use stairs.	Provide alternative access (install elevator or lift to 2nd floor) or programmatic adjustment.	3-5
Access to Services (Hallway to conference room)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36”.	Directly accessible, with access to all public spaces, 34” wide path.	Increase path width.	3-5
Floors (common room)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges; 8” step riser; 5” handrail perimeter; 1” threshold	Lower steps 1” and lower threshold.	3-5
Floors (Steps to lower level)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	9” step riser; 6” handrail perimeter; 1” threshold	Lower steps 2” and lower threshold.	3-5

Floors (entry)	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring securely attached at the edges; 6” step riser; 6” handrail perimeter; 1” threshold	Lower threshold.	1
Doors (Lower level entry to Ecc)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 29”; 18”+ of wall clearance; door handle 41” high and not operable with closed fist.	Increase door width; replace door handle to be operable with a closed fist.	2-3
Doors (To training room)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 35”; 18”+ of wall clearance; door handle 36” high and not operable with closed fist.	Replace door handle to be operable with a closed fist.	1
Doors (To conference room)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires less than 5 lbs. of force to open; door width 35”; 18”+ of wall clearance; door handle 36” high and not operable with closed fist.	Replace door handle to be operable with a closed fist.	1
Seats, Tables, Counters (conference room table)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	Spaces available for wheelchair seating but not designated; 28” table height; 28” knee height; 19” knee depth	Provide/mark designated wheelchair seating.	1
Restrooms	Accessible bathroom available and marked with International Handicapped Symbol, min 32” door opening, 48” max door handle, min 36” path to fixtures, max 5 lbs. door force, 5x5’ stall, grab bars, 17-19” toilet seat height. Sinks have clear space 30x48”, max depth 19”, max height 34”, min 29” apron, min 17” knee depth, max 48” high soap/dryer, max 40” high mirror.	Accessible restroom not available; 28” door width; door requires less than 5 lbs. force to open; door handle 37” high and not operable with closed fist; 26” wide path to fixtures; stall clearance not 5x5’; grab bars not installed; toilet seat 15” high. Sink clearance less than 30x48”; 4” sink depth; 0” knee depth; 32” sink height; 31” sink apron; soap/dryer not reachable; mirror 48” high	Increase door width; replace door handle to be operable with a closed fist; increase stall clearance and width of path to fixtures; install grab bars; raise toilet seat 2-4”; increase sink clearance; increase knee depth; lower soap/dryer to be within 48” height of reach; lower mirror at least 8”. (complete restroom renovation)	3-5

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Facility: Government Center Annex II

Item/Location	Standard	Existing Condition	Modification	Years
On-street Parking	Accessible spaces closest to door; space for unloading	Accessible parking closest to entry on-street; not clear of obstacles for van lifts	Clear obstacles for van lift accessibility.	1-2
Accessible Entrance	Pathway from accessible space to entry free of obstructions, stairs, and min 48” wide	Pathway from accessible space to entry is free of obstructions and stairs, firm/sturdy, width of curb cut is 51” and path is 139” wide	No modifications necessary at this time.	
Clearance and Ramps	8.3% max slope, tactile strip, 5x5’ top landing, 4x4’ bottom landing, and level, contiguous grade break	0.2% slope; 5x5’ landing; perpendicular and contiguous grade break without tactile strip; necessary for access to building	Install tactile strip.	1-2
Entrance	Accessible entry available and marked, including on all inaccessible entries. Min door width 32”, max threshold 0.5”, usable with closed fist.	No accessible entry; door opening width 34”, 18”+ pull side clearance, 1” threshold, 37” high door handle that is operable with a closed fist; door requires more than 5 lbs. of force to open	Decrease threshold and mark as accessible entrance.	1-2
Floors	Flooring must be securely attached at the edges, with thresholds max 0.5”, max 48” reach heights, max 7” riser height and 11” step depth.	Flooring not securely attached at the edges; thresholds 0.5”	Install flooring; ensure new thresholds within acceptable range 0.25-0.5”.	1

Building in disrepair; requires major renovations to provide full public access/to be usable.

Facility: Anderson Dispatch Center

Item/Location	Standard	Existing Condition	Modification	Years
Parking	Accessible spaces (1 for every 25 inaccessible) closest to door	2 accessible spaces, 2 van accessible; closest to entryway; marked with International Symbol of Accessibility; 25' from entry	No modifications necessary at this time.	
On-street Parking	Accessible spaces closest to door; space for unloading	No on-street parking available.	No modifications necessary at this time.	
Accessible Entrance	Pathway from accessible space to entry free of obstructions, stairs, and min 48" wide	Pathway from accessible space to entry is free of obstructions and stairs, firm/sturdy, and 54" wide	No modifications necessary at this time.	
Clearance and Ramps (from accessible parking)	8.3% max slope, tactile strip, 5x5' top landing, 4x4' bottom landing, and level, contiguous grade break	3.5% slope; 5x5' landing; perpendicular and contiguous grade break without tactile strip; necessary for access to building	Install tactile strip.	1-2
Entrance	Accessible entry available and marked, including on all inaccessible entries. Min door width 32", max threshold 0.5", usable with closed fist.	No accessible entry; door opening width 33", 29" pull side clearance, 0.75" threshold, 36" high door handle that is operable with a closed fist, door requires more than 5 lbs. of force to open; 0.25" doormat.	Reduce door weight/ resistance; decrease threshold.	1
Access to Services (lobby)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36".	Directly accessible, with access to all public spaces, 107" wide path.	No modifications necessary at this time.	
Access to Services (meeting room)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36".	Directly accessible, with access to all public spaces, 54" wide path.	No modifications necessary at this time.	
Access to Services (supervisor office)	Access to all public spaces from accessible path of travel, directly accessible, and min path width of 36".	Directly accessible, with access to all public spaces, 60" wide path.	No modifications necessary at this time.	
Floors	Flooring must be securely attached at the edges, with thresholds max 0.5", max 48" reach heights, max 7" riser height and 11" step depth.	Flooring securely attached at the edges; thresholds 0.25 to 0.5"; height of reach for lobby call button 60".	Lower call button at least 12" to be within 48" height of reach.	1-2

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Doors (meeting room)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 33”; 1” of wall clearance; door handle 38” high and operable with closed fist.	Reduce weight/resistance; increase pull-side wall clearance (switch opening direction).	1
Doors (supervisor office)	Max 5 lbs. force to open and 48” door handle, min 32” door opening, 18” wall space on pull side of door, and door handle operable with closed fist.	Requires more than 5 lbs. of force to open; door width 33”; 18”+ of wall clearance; door handle 38” high and operable with closed fist.	Reduce weight/resistance.	1
Seats, Tables, Counters (lobby)	Space available for wheelchair seating, counter and table height 28-34”, knee height min 27”	42” counter height.	Provide 28-34” high counter or alternative programmatic function.	1
Restrooms	Accessible bathroom available and marked with International Handicapped Symbol, min 32” door opening, 48” max door handle, min 36” path to fixtures, max 5 lbs. door force, 5x5’ stall, grab bars, 17-19” toilet seat height. Sinks have clear space 30x48”, max depth 19”, max height 34”, min 29” apron, min 17” knee depth, max 48” high soap/dryer, max 40” high mirror.	Accessible restroom available but not marked with International Symbol of Accessibility; 34” door width; door requires less than 5 lbs. force to open; door handle 38” high and operable with closed fist; 40” wide path to fixtures; 5x5’ clearance; grab bars not installed; toilet seat 16” high. Sink clearance greater than 30x48”; 14” sink depth; 18” knee depth; 34” sink height; 30” sink apron; soap/dryer not reachable; mirror 41” high	Mark with International Symbol of Accessibility; install grab bars; raise toilet seat 1-3”; lower soap/dryer to be within 48” height of reach; lower mirror at least 1”.	1-2

*facility owned by City of Anderson

Public Facility Inspection

Selected sections applicable to specific modifications being assessed/re-assessed must be filled out and submitted within ten days of modification completion.

Parking

	1	2	3	4	
Facility	_____	_____	_____	_____	
Number of Accessible Spaces	_____	_____	_____	_____	
Number of Van Accessible Spaces	_____	_____	_____	_____	
Are the accessible spaces closest to the entrance?	_____	_____	_____	_____	(Yes/No)
Are accessible spaces marked?	_____	_____	_____	_____	(Yes/No)
Distance from accessible parking to entrance	_____	_____	_____	_____	
Is there a pull-up space?	_____	_____	_____	_____	(Yes/No)
Are accessible aisles marked?	_____	_____	_____	_____	(Yes/No)

Notes

1 _____

2 _____

3 _____

4 _____

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On-Street Parking

	1	2	3	4	
Facility	_____	_____	_____	_____	
On-street accessible spaces available?	_____	_____	_____	_____	(Yes/No)
Is on-street parking clear of obstacles for van lifts?	_____	_____	_____	_____	(Yes/No)

Notes

1 _____

2 _____

3 _____

4 _____

Accessible Entrance

	1	2	3	4	
Facility	_____	_____	_____	_____	
Path to entrance without stairs?	_____	_____	_____	_____	(Yes/No)
Path firm/sturdy?	_____	_____	_____	_____	(Yes/No)
Width of Path (w/o curb)	_____	_____	_____	_____	(inches)
Width of Median	_____	_____	_____	_____	(inches)
Width of Curb cut	_____	_____	_____	_____	(inches)

Notes

1 _____

2 _____

3 _____

4 _____

Entrance

	1	2	3	4	
Facility	_____	_____	_____	_____	
Is there a handicap entrance?	_____	_____	_____	_____	(Yes/No)
Do inaccessible entries have signs directing to handicap entrance?	_____	_____	_____	_____	(Yes/No)
Independent handicap entrance?	_____	_____	_____	_____	(Yes/No)
Door opening width	_____	_____	_____	_____	(inches)
Pull-side wall space	_____	_____	_____	_____	(inches)
Threshold height	_____	_____	_____	_____	(inches)
Height of door handle	_____	_____	_____	_____	(inches)
Handle usable with a closed fist?	_____	_____	_____	_____	(Yes/No)
Doormat	_____	_____	_____	_____	(inches)
Door force <5 lbs.	_____	_____	_____	_____	(Yes/No)

Notes

1 _____

2 _____

3 _____

4 _____

Access to Services

Facility	1	2	3	4	
Main floor, lobby, or elevator directly accessible?	_____	_____	_____	_____	(Yes/No)
All public spaces on accessible path of travel?	_____	_____	_____	_____	(Yes/No)
Width of accessible route	_____	_____	_____	_____	(inches)

Notes
1 _____
2 _____
3 _____
4 _____

Doors

Facility	1	2	3	4	
Door opening width	_____	_____	_____	_____	(inches)
Pull-side wall space	_____	_____	_____	_____	(inches)
Door force <5 lbs.	_____	_____	_____	_____	(Yes/No)
Height of door handle	_____	_____	_____	_____	(inches)
Handle usable with a closed fist?	_____	_____	_____	_____	(Yes/No)

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Notes
1 _____
2 _____
3 _____
4 _____

Floors

Facility	1	2	3	4	
Securely attached at edges?	_____	_____	_____	_____	(Yes/No)
Height of reach	_____	_____	_____	_____	(inches)
Height of step risers	_____	_____	_____	_____	(inches)
Handrail perimeter	_____	_____	_____	_____	(inches)
Threshold height	_____	_____	_____	_____	(inches)

Notes
1 _____
2 _____
3 _____
4 _____

Visual Characteristics

	1	2	3	4	
Facility	_____	_____	_____	_____	
Non-glare finish?	_____	_____	_____	_____	(Yes/No)
Letters and background contrast?	_____	_____	_____	_____	(Yes/No)
Not script?	_____	_____	_____	_____	(Yes/No)
Also in braille?	_____	_____	_____	_____	(Yes/No)

Notes
1 _____
2 _____
3 _____
4 _____

Seats, Tables, and Counters

	1	2	3	4	
Facility	_____	_____	_____	_____	
Width of fixed seating aisles	_____	_____	_____	_____	(inches)
Spaces for wheelchair seating?	_____	_____	_____	_____	(Yes/No)
Counter and table height	_____	_____	_____	_____	(inches)
Knee height	_____	_____	_____	_____	(inches)
Knee width	_____	_____	_____	_____	(inches)

Knee depth
1 _____

Notes
2 _____
3 _____
4 _____

Restrooms

	1	2	3	4	
Facility	_____	_____	_____	_____	
Customer restroom available?	_____	_____	_____	_____	(Yes/No)
ADA Restroom available?	_____	_____	_____	_____	(Yes/No)
ADA Signage for restrooms?	_____	_____	_____	_____	(Yes/No)
Door opening width	_____	_____	_____	_____	(inches)
Height of door handle	_____	_____	_____	_____	(inches)
Handle usable with a closed fist?	_____	_____	_____	_____	(Yes/No)
Wheelchair maneuvering space in entry?	_____	_____	_____	_____	(Yes/No)
Width of path to fixtures	_____	_____	_____	_____	(inches)
Door force <5 lbs.	_____	_____	_____	_____	(Yes/No)

Notes
1 _____
2 _____
3 _____
4 _____

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Stalls

	1	2	3	4	
Handle usable with a closed fist?	_____	_____	_____	_____	(Yes/No)
Stall clearance 5x5 feet?	_____	_____	_____	_____	(Yes/No)
Grab bars installed?	_____	_____	_____	_____	(Yes/No)
Height of toilet seat	_____	_____	_____	_____	(inches)

Notes
1 _____
2 _____
3 _____
4 _____

Lavatories (sinks)

	1	2	3	4	
Facility	_____	_____	_____	_____	
Clear space 30x48 inches?	_____	_____	_____	_____	(Yes/No)
Depth of sink	_____	_____	_____	_____	(inches)
Height of sink rim	_____	_____	_____	_____	(inches)
Height to bottom of apron	_____	_____	_____	_____	(inches)
Knee depth	_____	_____	_____	_____	(inches)
Operable with closed fist	_____	_____	_____	_____	(Yes/No)
Soap/dryer within 48 inch height of reach?	_____	_____	_____	_____	(Yes/No)
Height to bottom edge of mirror	_____	_____	_____	_____	(inches)

Notes
1 _____
2 _____
3 _____
4 _____

Lavatories (drinking fountains)

	1	2	3	4	
Facility	_____	_____	_____	_____	
Clear space 30x48 inches?	_____	_____	_____	_____	(Yes/No)
Depth of sink	_____	_____	_____	_____	(inches)
Height of sink rim	_____	_____	_____	_____	(inches)
Height to bottom of apron	_____	_____	_____	_____	(inches)
Knee depth	_____	_____	_____	_____	(inches)
Operable with closed fist	_____	_____	_____	_____	(Yes/No)
Soap/dryer within 48 inch height of reach?	_____	_____	_____	_____	(Yes/No)
Height to bottom edge of mirror	_____	_____	_____	_____	(inches)

Notes
1 _____
2 _____
3 _____
4 _____

Curb Ramp Inspection

Every ramp being constructed and/or modified must be assessed/re-assessed and this form filled out and submitted within ten days of project completion.

Curb Ramps	1	2	3	4	
Intersection	_____	_____	_____	_____	
Location	_____	_____	_____	_____	(NE, SE, SW, NW)
Type	_____	_____	_____	_____	(Perp, Diag)
5 foot landing?	_____	_____	_____	_____	(Yes/No)
Tactile strip installed?	_____	_____	_____	_____	(Yes/No)
Colored tactile strip?	_____	_____	_____	_____	(Yes/No)
Slope run	_____	_____	_____	_____	(%)
Cross slope	_____	_____	_____	_____	(%)
Flare slope (if applicable)	_____	_____	_____	_____	(%)
Approach slope	_____	_____	_____	_____	(%)
Ramp width	_____	_____	_____	_____	(inches)

Notes
1 _____
2 _____
3 _____
4 _____

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	5	6	7	8	
Intersection	_____	_____	_____	_____	
Location	_____	_____	_____	_____	(NE, SE, SW, NW)
Type	_____	_____	_____	_____	(Perp, Diag)
5 foot landing?	_____	_____	_____	_____	(Yes/No)
Tactile strip installed?	_____	_____	_____	_____	(Yes/No)
Colored tactile strip?	_____	_____	_____	_____	(Yes/No)
Slope run	_____	_____	_____	_____	(%)
Cross slope	_____	_____	_____	_____	(%)
Flare slope (if applicable)	_____	_____	_____	_____	(%)
Approach slope	_____	_____	_____	_____	(%)
Ramp width	_____	_____	_____	_____	(inches)

Notes
5 _____
6 _____
7 _____
8 _____

Sidewalk Inspection

Every sidewalk being constructed and/or modified must be assessed/re-assessed and this form filled out and submitted within ten days of project completion.

Sidewalks	1	2	3	4	
Street	_____	_____	_____	_____	
Section (intersection to intersection)	_____	_____	_____	_____	
Side of street	_____	_____	_____	_____	(N, S, E, W)
Speed limit	_____	_____	_____	_____	(mph)
Sidewalk width	_____	_____	_____	_____	(inches)
Is there a buffer between sidewalk and street?	_____	_____	_____	_____	(Yes/No)
Quality	_____	_____	_____	_____	(1 to 5 rating)
Are curb ramps installed?	_____	_____	_____	_____	(Yes/No)

Notes
1 _____
2 _____
3 _____
4 _____

	5	6	7	8	
Street	_____	_____	_____	_____	
Section (intersection to intersection)	_____	_____	_____	_____	
Side of street	_____	_____	_____	_____	(N, S, E, W)
Speed limit	_____	_____	_____	_____	(mph)
Sidewalk width	_____	_____	_____	_____	(inches)
Is there a buffer between sidewalk and street?	_____	_____	_____	_____	(Yes/No)
Quality	_____	_____	_____	_____	(1 to 5 rating)
Are curb ramps installed?	_____	_____	_____	_____	(Yes/No)

Notes
5 _____
6 _____
7 _____
8 _____

Accessible Pedestrian Signal Inspection

Every pedestrian signal being installed and/or modified must be assessed/re-assessed and this form filled out and submitted within ten days of project completion.

Pedestrian Signals	1	2	3	4	
Primary road	_____	_____	_____	_____	
Intersecting road	_____	_____	_____	_____	
Type of timing (time, actuated, semi-actuated, flashing red)	_____	_____	_____	_____	
Ped signal E/W	_____	_____	_____	_____	(Yes/No)
Ped signal N/S	_____	_____	_____	_____	(Yes/No)
Pushbutton E/W	_____	_____	_____	_____	(Yes/No)
Pushbutton N/S	_____	_____	_____	_____	(Yes/No)
Height of pushbutton	_____	_____	_____	_____	(inches)
Length of walking man	_____	_____	_____	_____	(seconds)
Length of flashing hand	_____	_____	_____	_____	(seconds)
Length of solid hand	_____	_____	_____	_____	(seconds)
Is there an audible tone?	_____	_____	_____	_____	(Yes/No)
Crosswalk E/W	_____	_____	_____	_____	(Yes/No)
Crosswalk N/S	_____	_____	_____	_____	(Yes/No)
Ramp E/W	_____	_____	_____	_____	(Yes/No)
Ramp N/S	_____	_____	_____	_____	(Yes/No)

Notes

1 _____

2 _____

3 _____

4 _____

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