

The Madison County Plan Commission on the above date at 9:00 A.M. with Bill Maxwell, President, presiding.

Members Present: Bill Maxwell, Paul Wilson, John Randall, Jr., John Orick, John Simmermon Brad Newman, Mark Gary and Wesley Likens.

Members Absent: Larry Crenshaw.

Also Present: Gerald Shine, Jr., Attorney, and Beverly Guignet, Secretary.

### **Current Business**

1. Roll call was taken with Larry Crenshaw absent.
2. The minutes of the preceding meeting were distributed to each member. Member Likens made a motion to approve the minutes. Member Gary seconded the motion. The vote was unanimous in favor of the motion.

### **New Business**

1. Discussion on improvements to permit and file tracking system.

Mr. Shine informed the board Director Wilson could not be here today as he had called in ill.

Mr. Shine stated he and Director Wilson had talked over the last seven days and he was given a copy of a contract for ISID. This is a software program for the office that had been discussed on several occasions. Mr. Hershman had looked in to this and had gotten a purchase price. The price he was quoted was around \$40,000. Mr. Hershman had also had several discussions with Brad Newman.

This is a preparation of a software program, which would allow us to continue our mapping of the county and have another layer on our GIS system. This same outfit has been used by the Surveyor's office and by the Madison County Highway Department to design their systems. This would be at a substantial price savings. If the board would approve this it will be brought before the County Council tonight to have the money transferred in to the appropriated account.

Member Newman stated this is going to be a database that ties to the GIS. It will integrate portions of the GIS in to the program so that as you're opening the database you can physically see the map of the property in question. It will be all on one screen with one program. That database will have information tied to each and every parcel. It will be a great time saver and make the office run much more efficient.

This particular person will create a database at a fraction of the cost. He has given us a price of \$8,500. They believe they could have the system up and going in six weeks.

Mr. Shine told the board that in the contract where it talked about making a payment within 30 days that he has discussed with them and that would have to be changed. Cory stated he would talk to them and have that modified. Sixty days would be a more reasonable payment time frame. That would make their contract consistent with other contracts with the county.

This would also have to be approved by the Madison County Board of Commissioners, as any contract through the county should go to the Commissioners.

Member Randall stated in order to move things forward for the whole department and for the county that we approve this and a representative go to the County Council and ask for the transfer as requested. This will be subject to the three changes, the sixty days, the confidentially and the approval.

Member Likens seconded the motion.

The vote was unanimous in favor of the motion.

## 2. Miscellaneous:

Mr. Shine told the board he and Cory have had some discussions on changing the numbering system. We are coordinated for the Drainage Board. We're going to start off with the number in Planning and they are going to keep that number and it will be referred to throughout the system.

Member Newman stated, in regards to Administrative Plats, the process use to be that they could come before Drainage Board before they had acquired their application to have an Administrative Plat. They were not given an Administrative Plat number until they filled out their application. So we had people coming to the Drainage Board without an Administrative Plat number. It was causing some confusion. There was one number being used for Planning and one for the Drainage Board. They did not coincide. We are not going to require people to apply for their Administrative Plat before they can go to the Drainage Board so they will have that plat number before they attend the Drainage Board.

The other thing Cory was looking at was, he wanted to change the numbering system to the rezoning when it comes to site plan approvals and so forth. He wanted to put a "Z" on the number if was zoning or an "S" if it's a special use and so forth.

Member Wilson stated under the current structure on splits you have a primary meeting and a final meeting. Many times on a simple split where they want to split the old house out and sell the rest off, it is a very simple thing. We go to the primary plat meeting and the technical part of it and they have to come back for the final plat. That takes all of about 15 seconds. This has bothered some of us. I had at first said something about eliminating the primary hearing and just go to the final meeting. But through discussion at that meeting, it would be better if that were done in reverse. Have the primary hearing and the details and then somehow through the statute on a simple issue give the final approval to the director to sign off. That would eliminate that second hearing for the public. It will take a review by this board because it is going to take an amendment to the ordinance and a final review by the Commissioners.

## Next Month:

### 1. Ordinance Revision

Member Orick made a motion, seconded by Member Newman to adjourn. The vote was unanimous in favor of the motion.

Adjournment: 9:39:07 A.M.

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Bill Maxwell, President

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Beverly Guignet, Secretary